

**MEMBERS PRESENT:** Chairman, Steve Wolfe; Vice-Chairman, Lori Hansen; Secretary, Paula Robinson; Commissioners Coni Heimann, Bill Mazzara, Lee Mueller, Bette Nasholm, Alan Smith

**ABSENT:** Commissioner Connie Johnson

**ALSO PRESENT:** Ric Mueller, Friends of Milford Skate Park; Missy McDole, Recording Secretary

Chairman Wolfe called the meeting to order at 7:03 p.m. and determined a quorum was present.

#### **APPROVAL OF MINUTES**

Commissioner Smith stated third paragraph on page 3 in the motion, the words "and member" should be added after "liaison".

Commissioner Smith moved, Commissioner Nasholm seconded to approve the meeting minutes of October 17 as amended. **Vote unanimously carried.**

Commissioner Heimann requested to amend the agenda to add Status of Bench under Unfinished Business and Canoe Ramp under New Business.

Commissioner Mazzara moved, Vice-Chairman Hansen seconded to amend the agenda as requested to Status of Bench and Canoe Ramp. **Vote unanimously carried.**

#### **CORRESPONDENCE**

There was no correspondence.

#### **CALL TO THE PUBLIC**

There was no public present.

#### **SKATE PARK UPDATE**

Ric Mueller, was present and stated the sub-committee met and discussed the millage. They are scheduled to meet again a week from today to continue discussion on the millage and a new location for the park.

#### **VILLAGE PARKS & RECREATION LIAISON UPDATE**

Commissioner Smith stated he met with them and they will continue their donations to the concerts in the park.

Vice-Chairman stated their Master Plan is also due for updating next year and would like to use ours as a model.

#### **UNFINISHED BUSINESS**

##### **MILFORD COMMUNITY SNOW DAY PLANNER**

The commission reviewed the planner. They decided a time frame of 4 p.m. to 7 p.m. would be perfect for the event.

#### **BANNER PURCHASE**

Trustee Mazzara stated the Township Board approved the purchase of two banners, one for picnics and one for snow day. The commission discussed how the banners should be designed as far as wording and color. Chairman Wolfe will contact the banner company and they should be ready for the next event in February.

#### **MASTER PLAN REVIEW**

The commission discussed the Master Plan and the objectives that are currently written in it and whether they are being addressed by the commission on a regular basis. Commissioner Mazzara stated one of the main objectives was to work closely with the Village Parks & Rec and this is not something that has happened. Also, even though it is not being worked on full time, most objectives need to remain in the Master Plan.

The Master Plan definitely needs to be updated as far as current objectives and Census numbers. This is a big task and should be broke down into sections and worked on a little at a time.

Commissioner Mueller felt that too much time and effort is spent on picnics alone and should be used on other things as well.

Chairman Wolfe stated a good volunteer base needs to be formed in order to have more successful events. There needs to be an outside source for volunteer coordinating.

Commissioner Heimann stated volunteering should be more appealing by offering them a certificate or possibly a t-shirt.

Commissioner Mazzara still feels there needs to be more advertising.

#### **STATUS OF BENCHES**

Commissioner Heimann asked which of the proposed Eagle Scout bench projects have been completed, as there have never been any finished results brought to the commission. Commissioner Mazzara explained the process of the Eagle Scouts and the status of the project that he was involved with.

There has been one bench installed on the trail as the result of the donation by George Magro.

#### **NEW BUSINESS**

##### **APPROVAL OF 2012 MEETING DATES**

Commissioner Mueller moved, Commissioner Mazzara seconded to approve the meeting date for 2012 as amended. **Vote unanimously carried.**

##### **ELECTION OF OFFICERS 2012**

Commissioner stated according to the by-laws this needs to be approved at the first meeting of the year. This item was postponed until the next scheduled meeting.

##### **CANOE RAMP**

Commissioner Heimann stated she has had interested parties approach her about having a ramp installed in Central Park for canoeing and kayaking easy access. She informed the individuals they needed to contact the Village of Milford and the DDA as Central Park is located within the Village.

#### **COMMISSIONER'S COMMENTS**

Commissioner Heimann requested a list of contact numbers for all commissioners.

Secretary Robinson thanked Commissioner Smith for his service on the Parks & Rec and he will be missed.

Vice Chairman Hansen stated she has contacted a Milford High School student that is on the school newspaper committee about putting our events in their paper.

Commissioner Nasholm agrees with an earlier statement regarding an incentive for volunteers. She also thanked Lori for all of her work on trying to get volunteers since she hasn't been able to help as much as she would like recently.

Commissioner Smith stated he has been a resident since 1982. He saw an ad for an opening on the commission four years ago and he really hadn't done anything for the community so he thought he would give it a try. He has really enjoyed serving on the commission the past four years but it is time for him to move on. He will still be on the concert committee and will see everyone at the Summer Concert Series.

Chairman Wolfe wished everyone a Happy Holiday season and thanked Commissioner Smith for serving on the commission the last four years.

**ADJOURNMENT**

Chairman Wolfe adjourned the meeting at 8:57 p.m.

Charter Township of Milford,

Paula Robinson,  
Secretary