

**MEMBERS PRESENT:** Donald Green, Supervisor; Holly Brandt, Clerk;  
Cynthia Dagenhardt, Treasurer; Trustees Randal  
Busick, Bill Mazzara, Dale Wiltse, Brien Worrell

**ALSO PRESENT:** Jennifer Elowsky, Township Attorney; Larry  
Waligora, Fire Chief; Aileen Wingblad, Milford  
Times; 11 Audience Members; Missy McDole,  
Recording Secretary

Supervisor Green called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

**CALL TO THE PUBLIC (NON-AGENDA ITEMS ONLY)**

Mr. William Harrington, E. Dawson, Milford, stated he has spoke with the Building Official Tim Brandt on this matter and it was brought before the Zoning Board of Appeals on June 8, 2011. It is regarding his neighbor installing a fence in his front yard, calling it a decorative fence when his main purpose is to keep his horses contained. He is opposed to this and is unsure if a permit was ever issued for it.

The board assured him that research would be done and someone would be in contact with him.

**CONSENT AGENDA**

APPROVAL OF MINUTES, NOVEMBER 16, 2011 (REGULAR)

APPROVAL OF BILLS (REGULAR & BOND): GENERAL FUND \$164,769.12; FIRE DEPARTMENT \$15,007.47; SENIOR CENTER \$7,452.74; SEMIS \$12,164.16; LIBRARY/POLICE DEBT \$131.50

APPROVAL OF 2012 BOARD MEETING DATES

BOARD & COMMISSION REAPPOINTMENTS TERMS EXPIRING 12/31/2014:  
PLANNING COMMISSION – VAUGHN KOSHKARIAN, GEORGE MAGRO; ZONING BOARD OF APPEALS – LANCE OBERG, RICHARD HUBER; CEMETERY ADVISORY COMMITTEE – PETER HOLDEN, DOROTHY SHEFFLER; PARKS & RECREATION COMMISSION – CONI HEIMANN, BETTE NASHOLM

Treasurer Dagenhardt moved, Trustee Mazzara seconded to approve the Consent Agenda as presented. Roll Call Vote: **Yes** – Dagenhardt, Mazzara, Worrell, Brandt, Busick, Wiltse, Green. **Vote unanimously carried.**

**SUPERVISOR'S REPORT**

Supervisor Green reported the following:

He provided the board members with a report from his discussions with General Motors for their review.

Supervisor Green requested to add the following items to the agenda under New Business:

Enter into Executive Session at the end of New Business  
Approval from DEQ, Administrative Order by Consent

Trustee Wiltse moved, Trustee Busick seconded to amend the agenda as requested by the Supervisor. Vote unanimously carried.

**PLANNING COMMISSION REPORT (DECEMBER 6, 2011)**

Trustee Mazzara reported on the meeting of December 6, 2011.

**ZBA REPORT (DECEMBER 14, 2011)**

Trustee Wiltse reported on the meeting of December 14, 2011.

**FIRE DEPARTMENT REPORT**

Chief Waligora reported the following:

Runs for November 2011: 99, ytd: 1142; November 2010: 84, ytd: 1027

Call Break Down:

Assist ALS: 1, Citizen Assist: 7, CO Alarms: 1, Fire Alarms: 2, Gas Leak: 3, Haz/Mat: 1, Medical: 64, Odor Investigation: 5, PIA's: 9, Unauthorized Burn: 1, Wires Down: 1, of the 75 Medical/PIA's calls there were 75 patients; 42 BLS, 32 ALS, 15 sign-offs, 0 MFD Transports

Milford Firefighters participated in 75 hours of training in November.

Request permission for Assistant Chief Moore and Fire Chief Waligora to attend the Michigan Chiefs Winter Workshop, February 23 – 25, 2012 in Midland. Cost is \$160.00 each for workshop and \$188.68 for hotel (shared).

Fireworks legislation has passed in the state, the Township may want to review permitting fees and an ordinance.

Clerk Brandt moved, Treasurer Dagenhardt seconded to allow Assistant Chief Moore and Fire Chief Waligora to attend the winter workshop. Roll Call Vote: Yes – Brandt, Dagenhardt, Busick, Wiltse, Mazzara, Worrell, Green. Vote unanimously carried.

**UNFINISHED BUSINESS**

AMBULANCE SERVICE CONTRACT

**No action taken.**

ORDINANCE AMENDMENT 156-A-151, DEFINITIONS HOME OCCUPATIONS

ORDINANCE AMENDMENT 156-A-152, HOME OCCUPATIONS

**No action taken.**

2012 BUDGET RESOLUTION AMENDMENT

Supervisor Green stated there was a change in the numbers on the front page of the budget.

Trustee Busick moved, Trustee Mazzara seconded to adopt the 2012 amended Budget Resolution as presented. Roll Call Vote: Yes – Busick, Mazzara, Worrell, Brandt, Dagenhardt, Wiltse, Green. Vote unanimously carried.

**NEW BUSINESS**

PROPOSAL, PUBLIC FORUM FOR INPUT ON COMPLETE STREETS INITIATIVE IMPROVEMENTS – WADE TRIM

Trustee Wiltse moved, Treasurer Dagenhardt seconded to approve \$1,425 for the Complete Streets program. Roll Call Vote: **Yes** – Wiltse, Dagenhardt, Busick, Mazzara, Worrell, Brandt, Green. **Vote unanimously carried.**

RESOLUTION, BOARD OF REVIEW ASSET TEST FOR HARDSHIP EXEMPTION  
Supervisor Green explained the purpose of this resolution. This will be filled out to prove income and assets in order to be approved for a hardship exemption.

Treasurer Dagenhardt moved, Trustee Wiltse seconded to approve the resolution that requires an eligible family not to exceed the asset test of \$35,000 including their principal residence and one vehicle when applying for a hardship. **Vote unanimously carried.**

#### HARDSHIP EXEMPTION APPLICATION

Treasurer Dagenhardt moved, Clerk Brandt seconded to approve the 2012 Hardship Exemption Application submitted by the Supervisor. **Vote unanimously carried.**

#### PROPOSAL, BID SPECIFICATIONS PREPARATION FOR REFUSE COLLECTION RFP – HRC

Supervisor Green stated he has discussed this with the Township Attorney, Jennifer Elowsky. There is already a contract written, the dates can just be changed. In order to save money, there is no need to accept this proposal from Hubbell, Roth & Clark, Inc.  
**No action taken.**

#### RESOLUTION, FEE SCHEDULE FOR SOLICITOR PERMIT FEE

The board discussed fees other municipalities charge and felt a reasonable fee would be \$50.00.

Clerk Brandt moved, Treasurer Dagenhardt seconded to approve the fee schedule for solicitor permit fee at \$50.00 per permit. Roll Call Vote: **Yes** – Brandt, Dagenhardt, Busick, Wiltse, Mazzara, Worrell, Green. **Vote unanimously carried.**

#### RESOLUTION, SECTION 125 CAFETERIA PLAN AGREEMENT – BASIC

Supervisor Green stated this is an agreement to allow BASIC to administer the HSA accounts and provide quarterly statements.

Treasurer Dagenhardt moved, Clerk Brandt seconded to approve the resolution for Cafeteria Plan Section 125 as presented. **Vote unanimously carried.**

#### APPROVAL, DEQ, ADMINISTRATIVE ORDER BY CONSENT

Clerk Brandt moved, Treasurer Dagenhardt seconded to approve the administrative order and authorize the Supervisor to sign the documents. **Vote unanimously carried.**

#### EXECUTIVE SESSION

Clerk Brandt moved, Trustee Busick seconded to enter into executive session at 8:16 p.m. **Vote unanimously carried.**

#### RESUME REGULAR MEETING

Trustee Wiltse moved, Treasurer Dagenhardt seconded to resume the Regular Meeting at 9:12 p.m. **Vote unanimously carried.**

**REGULAR BOARD MEETING  
CHARTER TOWNSHIP OF MILFORD**

**DECEMBER 21, 2011  
PAGE 4**

**BOARD MEMBERS REMARKS**

All of the Charter Township of Milford Board of Trustees wish everyone a Merry Christmas.

**ADJOURNMENT**

Supervisor Green adjourned the meeting at 9:13 p.m.

Charter Township of Milford,

Holly Brandt, CMC  
Clerk