

MEMBERS PRESENT: Donald Green, Supervisor; Colleen Schwartz, Clerk; Cynthia Dagenhardt, Treasurer; Trustees Randal Busick, William Mazzara, Dale Wiltse, Brien Worrell

ALSO PRESENT: Larry Waligora, Fire Chief; Jennifer Elowsky, Township Attorney; Nancy Cassis, State Senator, 15th District; Bill Rogers, State Representative, 66th District; Christine Long, Oakland County Commissioner, 7th District; Les Pulver, Alacia, Christiansen, Keith Szymanski, Plante & Moran; Jeff Heyn, Tina Hatch, Milford Public Library Director; Twenty-Three Audience Members, Missy McDole, Recording Secretary; Holly Brandt Recording Secretary

Supervisor Green called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

CALL TO THE PUBLIC (NON-AGENDA ITEMS ONLY)

Mr. Norm Werner, 641 Union Street, Milford, stated he was the president of the Milford Historical Society and the future of their annual Independence Day Parade will be in jeopardy with the budget issues the village is facing. He said he felt community events like parades were an important part of a community's lifestyle. He asked the board to consider helping them with parade costs such as police services. Supervisor Green responded that he will discuss the matter with village officials.

Mr. Ashok Goyal, 3860 S. Shoreline Drive, Milford, said he was the president of the homeowners association for his development. He stated there was a drainage problem at the entrance of their development with water collecting over the road in the winter months. Mr. Goyal said he spoke with officials from the Road Commission for Oakland County (RCOC) and they said the developer created the problem. He asked the board for help in resolving the problem. Supervisor Green responded that he will contact RCOC officials to get the problem resolved.

Supervisor Green asked Senator Cassis and Representative Rogers to address the board.

Senator Nancy Cassis and Representative Bill Rogers spoke at length regarding Clerk Schwartz's long history of service to the community and presented her with a special tribute of appreciation in honor of her years of service.

County Commissioner Christine Long also spoke regarding Clerk Schwartz's professionalism and service and presented her with a plaque recognizing her efforts.

CONSENT AGENDA

Treasurer Dagenhardt moved, Trustee Busick seconded to remove Final Intergovernmental Movie Equipment Agreement & Authorization for Supervisor to Sign Agreement from the consent agenda and add it to new business. **Vote unanimously carried.**

APPROVAL OF MINUTES, FEBRUARY 17, 2010 (REGULAR);
APPROVAL OF BILLS: GENERAL FUND \$65,617.67; FIRE DEPARTMENT \$143,033.41; SENIOR CENTER \$4,199.22; SEMIS \$1,323.56;
REQUEST FOR DEPUTY TREASURER TO ATTEND TREASURER'S INSTITUTE – TREASURER DAGENHARDT;
2010 OAKLAND COUNTY DAY CAMP PROGRAM AGREEMENT & AUTHORIZATION FOR SUPERVISOR TO SIGN AGREEMENT;
INTRODUCTION, ORDINANCE 156-A-144, LIGHTING ORDINANCE

Trustee Wiltse moved, Clerk Schwartz seconded to approve the consent agenda as amended. Roll call vote: **Yes** – Wiltse, Schwartz, Busick, Dagenhardt, Worrell, Mazzara, Green. **Vote unanimously carried.**

SUPERVISOR'S REPORT

Supervisor Green requested to add Milford Recreational Trail Use Permit Application to the agenda at the end of new business.

Trustee Busick moved, Trustee Wiltse seconded to amend the agenda as requested. **Vote unanimously carried.**

Supervisor Green reported that the committee to discuss a millage issue for the police department is still conducting meetings.

Trustee Mazzara, also on the millage committee, said the task of the group is to analyze the police budget to determine a millage amount. He said the data necessary to make a decision has not been forthcoming.

PLANNING COMMISSION REPORT

Trustee Mazzara reported on the meeting of February 25, 2010.

ZONING BOARD OF APPEALS (ZBA) REPORT

There was no March meeting to report on.

FIRE DEPARTMENT REPORT

Chief Waligora reported the following:

Runs for the month of February were 59 with 139 year to date.

Firefighter trainee Todd Hawley has completed the fire academy in Brighton and received dedicated service recognition throughout the program.

The department has moved into the new building.

Chief Waligora requested to purchase six mattress sets and frames for the new bunks at the fire station and presented the bids as follows:

Art Van Furniture – Six mattresses & frames	\$2,759.88
Huron Valley Furniture - Six mattresses & frames	\$3,894.00
Ten Penny Furniture - Six mattresses & frames	\$2,004.00

Treasurer Dagenhardt moved, Trustee Wiltse seconded to approve the bid from Ten Penny Furniture for six mattresses and frames in an amount not to exceed \$2,004.00 as presented. Roll call vote: **Yes** – Dagenhardt, Wiltse, Busick, Schwartz, Worrell, Mazzara, Green. **Vote unanimously carried.**

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

**RESOLUTION OF APPRECIATION & SERVICE TO THE MILFORD COMMUNITY –
CLERK COLLEEN SCHWARTZ**

Supervisor Green read the following resolution into the record as follows:

**RESOLUTION OF APPRECIATION & SERVICE
TO THE MILFORD COMMUNITY
CLERK COLLEEN SCHWARTZ**

March 17, 2010

Whereas, Colleen began her employment with Milford Township on January 8, 1978 and served her community for eighteen years as Deputy Clerk beginning on December 13, 1978 and was and elected and sworn in as Township Clerk on November 20, 1996 and;
Whereas, Colleen's selfless dedication to and participation in her community over many years has included the Huron River Cleanup Day, Milford Recreational Trails Committee, Village Parks & Recreation Commission, Huron Valley Youth Assistance, Village Fine Arts Council, Recycling Program, Water Wheel Fountain Project, Milford Memories Festival, Milford Township Parks & Recreation Commission's annual picnic, and;
Whereas, Milford will always be a better place to live and work because of Colleen's dedication and service to the residents, business owners and visitors of her community and;

Whereas, Colleen's persistent quest for knowledge, professionalism and excellence has earned her the International Institute of Municipal Clerks' Master Municipal Clerk designation, Michigan Townships Association President, Michigan Association of Municipal Clerks' President, Michigan Association of Municipal Clerks' Clerk of the Year, Election Administration Task Force, National Registered Parliamentarian, Michigan State Boundary Commission and Annexation Commission; State of Michigan EMS Coordinating Committee;

Therefore, be it resolved, that the Township Board of the Charter Township of Milford, on behalf of all the residents of Milford, sincerely thank Colleen for long and valuable service to her community and;

Now, Therefore Be It Resolved, that the Township Board of the Charter Township of Milford hereby sincerely recognizes and appreciates Colleen's efforts and abilities toward making Milford a better place to live and work.

Trustee Busick moved, Treasurer Dagenhardt seconded to adopt the resolution as presented. Vote unanimously carried.

2009 ANNUAL AUDIT REPORT – PLANTE & MORAN

Mr. Les Pulver, Ms. Alacia, Christiansen and Mr. Keith Szymanski, Plante & Moran presented the 2009 audit report. Mr. Pulver stated the township has received an Unqualified Audit designation, which means the township's financial condition is in very good standing. Mr. Pulver also discussed declining property values and tax revenues and their impact on future budgets and the fund balance.

Trustee Mazzara moved, Treasurer Dagenhardt trustee Wiltse seconded to accept the 2008 audit report as presented for filing with the State of Michigan. Vote unanimously carried.

SITE PLAN APPROVAL, S-09-5002 – MILFORD MILE, JEFF HEYN, 16-35-451-033

Mr. Jeff Heyn presented his request for outdoor storage on a vacant parcel at the end of McCarthy Drive, Milford.

Trustee Mazzara stated the site plan submitted needed to have a raised seal and signature of the engineer that drew it. Mr. Heyn stated he didn't have that plan, but that he could get one. Trustee Mazzara said he would condition his approval on showing the proper plan with the raised seal and signature to the building official.

Trustee Mazzara moved, Clerk Schwartz seconded to approve the site plan for Milford Mile, Jeff Heyn, S-09-5002, 16-35-451-033 with the provision that the applicant shall prove to Mr. Tim Brandt, township building official, that the approved plan has a raised seal and is signed by the engineer. Vote unanimously carried.

REQUEST BALLOT PROPOSAL LANGUAGE FOR AUGUST 3, 2010 PRIMARY ELECTION – MILFORD PUBLIC LIBRARY

Ms. Tina Hatch, Milford library director, presented her request for placing ballot proposal language on the ballot for the August 3, 2010 Primary Election.

Supervisor Green read the proposed ballot language into the record as follows:

Library Operating Millage Proposition

As authorized by MCL Section 397.210c, shall the limitation on the amount of taxes which may be imposed on taxable property in the Charter Township of Milford, Oakland County, Michigan be increased by thirty-eight cents (\$0.38) per thousand dollars (0.38 mill) of the taxable value, for a period of ten (10) years, 2010 through 2019 inclusive as new millage, replacing the expired millage of 2009, to provide operating funds for the Milford Township Library's basic needs. It is estimated that 0.38 mill would raise approximately \$335,394 when first levied in 2010.

Treasurer Dagenhardt moved, Trustee Busick seconded to approve the ballot language for the library operating millage proposal as presented. Roll call vote: Yes – Dagenhardt, Busick, Wiltse, Schwartz, Worrell, Mazzara, Green. Vote unanimously carried.

OAK GROVE CEMETERY MAINTENANCE CONTRACT

Trustee Wiltse moved, Trustee Busick seconded to allow Trustee Worrell to be excused from discussion and voting on this agenda item. **Vote unanimously carried.**

Supervisor Green stated he'd received a letter from Brien's Services requesting to extend the current contract for maintenance services at Oak Grove Cemetery for three years with a 10% discount on the pricing from the previous contract.

The board discussed the request and the lack of competitive bids received in the past. Clerk Schwartz felt this company has done a good job in maintaining the cemetery in the past despite its difficulty and uniqueness.

Trustee Busick moved, Trustee Wiltse seconded to extend the contract for three years at a 10% discount on the previous contract.

Discussion: Trustee Busick agreed the bidding process is best however he felt he had enough information from previous bids for this service to know this contract was a competitive offer.

Roll call vote: **Yes** – Busick, Wiltse, Dagenhardt, Schwartz, Mazzara, Green. **Abstain** – Worrell. **Vote unanimously carried.**

SCREENING & BEAUTIFICATION OF ESSENTIAL SERVICES – PLANNING COMMISSION

Trustee Mazzara said the planning commission would like to discuss requiring screening of essential service areas such as the oil drilling well on General Motors Road at Hickory Ridge Trail.

Supervisor Green said he has spoke with Mr. Nick Lomako, township planning consultant regarding this matter. He suggested the planning commission get examples from other sources and not enter into work on this matter with the consultant without permission.

Clerk Schwartz moved, Trustee Wiltse seconded to direct the planning commission to review screening requirements and beautification of essential services. **Vote unanimously carried.**

MILFORD RECREATIONAL TRAIL USE PERMIT APPLICATION

Trustee Mazzara stated the parks & recreation commission has worked very hard to create the application for events on the trail for the upcoming season.

Mrs. Elowsky recommended the commission adopt a fee schedule and security deposit amount. She also recommended they look at the Metropark's fee schedule as an example.

Trustee Busick moved, Trustee Mazzara seconded to approve the Milford Recreational Trail Use Permit Application as presented. **Vote unanimously carried.**

**FINAL INTERGOVERNMENTAL MOVIE EQUIPMENT AGREEMENT &
AUTHORIZATION FOR SUPERVISOR TO SIGN**

Treasurer Dagenhardt expressed concern that the contract amount exceeded the previous agreement amount by \$600.00. She felt the contract was not well written and did not protect the township's interests.

The board discussed the agreement at length. Items discussed were whether or not the township should contribute to another community's movie event in the event the equipment was unusable at the time of the event, the cost of the trailer and whether or not it was part of the equipment agreement approved last November, scheduling, storage and adding or removing another community.

Treasurer Dagenhardt moved, Trustee Busick seconded to postpone until the agreement can be rewritten with the changes as discussed and it can be reviewed by the township attorney with a letter from her stating she has reviewed the agreement with the township's interests in mind. **Vote unanimously carried.**

BOARD MEMBER'S REMARKS

Trustee Mazzara commented that both the fire station and police station capital improvement projects have been completed well under budget. He also said he felt more pertinent information regarding township meetings and events needed to be on the cable access channel.

Clerk Schwartz said she has served with a good board and thanked everyone for their service.

Trustee Wiltse thanked Clerk Schwartz for all her help with the fire department.

The entire board said they will miss Clerk Schwartz.

ADJOURNMENT

Trustee Wiltse moved, Treasurer Dagenhardt seconded to adjourn the meeting at 9:37 p.m. **Vote unanimously carried.**

Charter Township of Milford,

Colleen Schwartz, MMC
Clerk