

**REGULAR BOARD MEETING
CHARTER TOWNSHIP OF MILFORD**

**FEBRUARY 16, 2011
PAGE 1**

MEMBERS PRESENT: Donald Green, Supervisor; Holly Brandt, Clerk;
Cynthia Dagenhardt, Treasurer; Trustee William
Mazzara, Dale Wiltse, Brien Worrell

MEMBERS ABSENT: Trustee Randal Busick

ALSO PRESENT: Larry Waligora, Fire Chief; Jennifer Elowsky,
Township Attorney; Aileen Wingblad, Milford Times;
Forty Six Audience Members; Missy McDole,
Recording Secretary

Supervisor Green called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

CALL TO PUBLIC (NON-AGENDA ITEMS ONLY)

There was no public present.

CONSENT AGENDA

Supervisor Green requested that MGFOA & MMTA Seminar, \$99.00-Dagenhardt, be moved under New Business.

Trustee Wiltse moved, Treasurer Dagenhardt seconded to amend the consent agenda as requested. Roll Call Vote: **Yes:** Wiltse, Dagenhardt, Mazzara, Worrell, Brandt, Green. **Absent:** Busick. **Vote unanimously carried.**

APPROVAL OF MINUTES, JANUARY 19, 2011 (REGULAR), APPROVAL OF BILLS (REGULAR & BOND), GENERAL FUND \$90,031.22; FIRE \$27,380.73; SENIOR CENTER \$3,560.15; SEMIS \$4,711.75

Trustee Mazzara moved, Treasurer Dagenhardt seconded to approve the consent agenda as amended. Roll Call Vote: **Yes:** Mazzara, Dagenhardt, Wiltse, Worrell, Brandt, Green. **Absent:** Busick. **Vote unanimously carried.**

SUPERVISOR'S REPORT

Supervisor Green reported the following:

Fundraiser for Huron Valley Youth Assistance raised \$9,100.

Average property value in Milford Township has been reduced by 6.4% for 2011.

Wade Trim will be giving a presentation at the Planning commission meeting on the Complete Streets Policy.

The township has two rights of way easements out of five for Milford Road and Dawson intersection improvements.

The Senior Center Inc. submitted a letter to the township, donating all belongings purchased by them to the Charter Township of Milford to ensure that nothing could be removed from the center.

The township is on target with the CDBG expenditures at 1.6%.

The kitchen and main bathroom at the Senior Center are being thoroughly cleaned.

Supervisor Green requested the following items be removed from the agenda:
Waste Hauling Contract Renewal/Extension – Richfield Equities
Milford Memorial Cemetery Fence Replacement Contract – Milford Fence

Supervisor Green requested the following items be added to the agenda:
E-Commerce Services Agreement
Intergovernmental Agreement to provide transportation for the purpose of assisting senior citizens and disabled individuals in Highland Township, Milford Township and Milford Village.

Treasurer Dagenhardt moved, Trustee Wiltse seconded to amend the agenda as presented by the Supervisor. Vote unanimously carried.

PLANNING COMMISSION REPORT (JANUARY 27, 2011)

Trustee Mazzara reported on the meeting of January 27, 2011.

ZBA REPORT

There was no meeting to report.

FIRE DEPARTMENT REPORT

Chief Waligora reported the following:

- Runs for January 2011 83, ytd 83. January 2010 80, ytd 80.
- The SCBA cylinders that had damage to the outer wrap have been repaired and certified by MSA. The cylinders have been returned and are back in service.
- Milford Fire was dispatched to a structure fire February 5, 2011 at 508 N. Main. The apartments above Milford House, 1 apartment received heat and smoke damage. The other apartment received some smoke damage.
- Milford Fire responded to a fire at 4978 Technical Dr, the fire was under control with in an hour.
- There are 10 firefighters going downtown to the Renaissance Center representing Milford Fire in the American Lung Association Tower Climb. There are 1,035 steps to the top in full turnout gear.

UNFINISHED BUSINESS

COPIER PROPOSALS

Clerk Brandt stated all original bidders were given the chance to resubmit proposals according to the new bid specs. The board went over all of the proposals and all four companies met all of the township's needs.

Treasurer Dagenhardt moved, Trustee Mazzara seconded to accept the proposal from American Imaging for \$6,225. Roll Call Vote: Yes: Dagenhardt, Mazzara, Worrell, Brandt, Wiltse, Green. Absent: Busick. Vote unanimously carried.

NEW BUSINESS

AMBULANCE SERVICE PRESENTATION – HURON VALLEY AMBULANCE

Mr. Dale Berry, president of Huron Valley Ambulance was present and gave a power point presentation highlighting areas of his company that he felt were relevant to Milford Fire Department's request to do BLS transport.

The board had many questions that were not addressed during Mr. Berry's power point. He stated he would provide the requested information.

AMBULANCE SERVICE PRESENTATION – COMMUNITY EMS

Mr. Chuck Kearns of Community EMS gave a presentation on his company's services and what they could do for Milford Township. They are willing to bring their services to Milford and locate an ambulance within the township.

The board and representatives from both companies discussed the following topics:

- How calls are billed

- Operating costs per run for BLS and ALS transport

- Medicare reimbursements

- The difference between EMT's and Paramedics

- The effects of Milford Fire Department doing BLS transport

No action was taken until further information is received.

2011 HOUSEHOLD HAZARDOUS WASTE DAY CONTRACT – ENVIRONMENTAL RECYCLING GROUP

Clerk Brandt moved, Trustee Wiltse seconded to approve the 2011 Household Hazardous Waste Day contract with Environmental Recycling Group as presented.

Vote unanimously carried.

RESOLUTION, COMPLETE STREETS POLICY

Trustee Mazzara moved, Treasurer Dagenhardt seconded to adopt the Complete Streets Policy resolution based on state legislation. Roll Call Vote: **Yes:** Mazzara, Dagenhardt, Wiltse, Worrell, Brandt, Green. **Absent:** Busick. **Vote unanimously carried.**

2011 BOARD OF REVIEW GUIDELINES – POVERTY EXEMPTIONS

Supervisor Green stated the county is requesting the township board adopt the following language for the Board of Review to comply with state law: "The Board of Review has the right to deviate from the guidelines for poverty exemptions due to extenuating circumstances. All deviations must be well documented."

Trustee Worrell moved, Trustee Wiltse seconded to adopt the poverty exemptions guidelines as requested. Roll Call Vote: **Yes:** Worrell, Wiltse, Mazzara, Brandt, Dagenhardt, Green. **Absent:** Busick. **Vote unanimously carried.**

RESOLUTIONS, BOARD OF REVIEW

Supervisor Green stated that the following resolutions need approval from the board:

- Allow Board of Review to commence hearing appeals the day after the organizational meeting.

Poverty Exemptions will only be heard at the July and December Board of Review meetings.

Allow written protests of assessments for properties with Principal Residence Exemptions.

Allow representation of property owner by another individual with a letter of authorization.

Trustee Worrell moved, Clerk Brandt seconded to approve the resolutions as presented by the Supervisor. Roll Call Vote: **Yes:** Worrell, Brandt, Dagenhardt, Wiltse, Mazzara, Green. **Absent:** Busick. **Vote unanimously carried.**

PURCHASE OF NEW TOWNSHIP MAPS – NOVOPRINT USA

Supervisor Green stated the supply of township maps printed seven years ago is gone. He asked if a new supply of maps could be purchased which would include many newly named private roads. Clerk Brandt stated she would like to contact some of the past advertisers to donate funds to offset the cost.

Treasurer Dagenhardt moved, Clerk Brandt seconded to postpone until Clerk Brandt can obtain a new pricing. **Vote unanimously carried.**

TREASURER'S INSTITUTE SESSION, \$1,475.00 DAGENHARDT – MICHELINI AND MGFOA, MMTA SEMINAR, \$99.00 – DAGENHARDT

Supervisor Green stated the reason he moved the MGFOA, MMTA seminar from the Consent agenda is there are not enough funds in the budget and would have to have a budget amendment to approve it.

Trustee Wiltse moved, Trustee Mazzara seconded to make a budget adjustment to accommodate for \$1,475.00 and \$99.00 and allow the Treasurer and Deputy Treasurer to attend the education classes. Roll Call Vote: **Yes:** Wiltse, Mazzara, Worrell, Brandt, Dagenhardt, Green. **Absent:** Busick. **Vote unanimously carried.**

OAKTREE TRIMMING BIDS – OAK GROVE CEMETERY

The board discussed the bids received. Trustee Worrell stated the trimming had to be done during a certain window of time due to the weather and certain bugs spreading disease to the trees once trimmed.

Trustee Wiltse moved, Treasurer Dagenhardt seconded to accept the proposal from Linn's Tree Service in the amount of \$5,300 for oak tree trimming in block 1 and 2 of Oak Grove Cemetery and authorize the Supervisor to adjust the budget. Roll Call Vote: **Yes:** Wiltse, Dagenhardt, Mazzara, Worrell, Brandt, Green. **Absent:** Busick. **Vote unanimously carried.**

E-COMMERCE SERVICES AGREEMENT

Clerk Brandt explained the contract with the county and local municipalities for collecting fees for online credit card use. Treasurer Dagenhardt stated this was the same contract that has been in place. Oakland County is now taking full responsibility for the expense and will not be billing the township any longer for fees related to online credit card use.

Clerk Brandt moved, Trustee Wiltse seconded to approve the E-Commerce Services Agreement with Oakland County as presented. **Vote unanimously carried.**

INTERGOVERNMENTAL AGREEMENT TO PROVIDE TRANSPORTATION FOR THE PURPOSE OF ASSISTING SENIOR CITIZENS AND DISABLED INDIVIDUALS IN HIGHLAND TOWNSHIP, MILFORD TOWNSHIP AND MILFORD VILLAGE

Supervisor Green stated this needed to be updated for Community Development Block Grants.

Clerk Brandt moved, Treasurer Dagenhardt seconded to approve the Intergovernmental Agreement contingent upon attorney's review. **Vote unanimously carried.**

BOARD MEMBERS REMARKS

Trustee Mazzara reported that Milford Community Snow Day was a successful event and the commission spent just under \$55.00 of the requested \$500.00. Also, Friends of Milford Skate Park is asking for guidance from the township on getting a millage on the ballot.

Trustee Wiltse moved, Clerk Brandt seconded to adjourn the meeting at 10:25 p.m. **Vote unanimously carried.**

Charter Township of Milford,

Holly Brandt, CMC
Clerk