

**CHARTER TOWNSHIP of MILFORD
PARKS AND RECREATION COMMISSION**

Monday – December 7, 2009 -7:00 p.m.

Milford Police Conference Room

- I. Call to Order

- II. Determine Quorum

- III. Approval of Minutes
 - a. September 21, 2009

- IV. Correspondence

- V. Call to the Public

- VI. Skate Park Update

- VII. Unfinished Business
 - a. Adopt-The-Trail Program
 - b. Request, Endorsement of Skate Park Proposal – Ric Mueller
 - c. Appoint Village Parks & Recreation Liaison
 - d. Event Application & Permit for Use of Milford Recreational Trail
 - e. 2010 Budget Discussion

- VIII. New Business
 - a. Election of Officers, 2010
 - b. Picnic & Movie Discussion
 - c. Develop Procedure for Park & Recreation Commission
Appointments & Removals
 - d. Winter Swim Party Discussion

- IX. Commissioner's Comments

- IX. Next Meeting – Monday, January 11, 2010 @ 7:00 pm
Milford Police Conference Room

Friends of Milford Skate Park (FoMSP) – Meetings are held every 2nd & 4th Mondays of each month. We meet at South Hill Church, 1250 South Hill Road, Milford. Meetings begin at 7:30 p.m. - Sharp.

- X. Adjourn
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CHARTER TOWNSHIP OF MILFORD
COUNTY OF OAKLAND, STATE OF MICHIGAN

**RESOLUTION AUTHORIZING THE COLLECTION OF
ADMINISTRATIVE COSTS RELATED TO
OPERATING AND MAINTAINING THE TOWNSHIP SEWER SYSTEM
ON A PRORATA BASIS AMONG THE USERS OF THE SYSTEM**

Minutes of a regular meeting of the Board of Trustees for the Charter Township of Milford, County of Oakland, State of Michigan, held in the Township Hall in said Township on November 18, 2009, at 7:30 p.m., Eastern Daylight Time.

PRESENT: Donald Green, Supervisor; Colleen Schwartz, Clerk; Trustees Randal Busick, William Mazzara, Dale Wiltse, Brien Worrell.

ABSENT: Cynthia Dagenhardt, Treasurer.

The following preamble and resolution were offered by Trustee Busick and supported by Clerk Schwartz.

WHEREAS, Section 30-59(e)(1) of the Code of Ordinances for the Charter Township of Milford states:

Charges for sewage disposal services to each premises within the township connected to the sewage disposal system shall be fixed by resolution adopted and amended from time to time by the township board. Charges shall be based on use factor units, or if the premises are served by the township water distribution system, charges shall be based on the quantity of water used as measured by meter. Charges for service furnished by the system shall be billed and collected quarterly at the same time as the water bill is rendered, and shall represent charges for the quarterly period immediately preceding the date of rendering the bill. Bills shall become due and payable within 30 days from the date thereof; and

WHEREAS, on October 18, 2006, the Board of Trustees for the Charter Township of Milford established sewer rates within the Township at Thirty-Five and 58/100 (\$35.58) Dollars

per REU, which included Six and 58/100 (\$6.58) Dollars per REU designated toward anticipated costs related to services rendered by the Township's operator or engineer; and

WHEREAS, Section 30-59(e)(2) of the Code of Ordinances for the Charter Township of Milford states:

Unless otherwise collected through separate means, the township shall adopt from time-to-time by resolution fees for reimbursement of administrative costs related to operating and maintaining the system, which may be distributed prorata among the users of the system, separately or in connection with ordinary sewer rates, and which may include:

- a. Fees for services rendered by the township's operator or engineer;
- b. Fees for wastewater discharge permit applications including the cost of processing such applications;
- c. Fees for monitoring, inspection and surveillance procedures including the cost of collection and analyzing a user's discharge, and reviewing monitoring reports submitted by users;
- d. Fees for reviewing and responding to accidental discharge procedures and construction;
- e. Fees for filing appeals; and
- f. Other fees as the township may deem necessary to carry out the requirements contained herein. These fees relate solely to the matters covered by this division and are separate from all other fees, fines and penalties chargeable by the township; and

WHEREAS, the Township currently pays for services rendered by the Township's operator or engineer, the cost of which are not entirely recovered through the sewer rates.

WHEREAS, based upon the current state of the economy, the Township has been forced to examine every facet of its budget and spending, and has reevaluated its approach to the collection of sewer rates and supplemental administrative costs;

WHEREAS, the Township has determined that its costs related to sewer services rendered by the Township's operator or engineer are mostly paid by the general funds of the Township which is supported by residents who do not benefit from the sewer system and it is unfair to expect those residents to carry the burden of costs; and

WHEREAS, the Township Board has determined that the Township sewer rates shall be reduced to remove recovery for sewer services rendered by the Township's operator or engineer; and

WHEREAS, the Township shall commence collection of actual administrative costs related to sewer operator and engineer services, prorata among the users of the system, on a quarterly basis; and

WHEREAS, the Township is willing to compromise in its collection efforts, on a temporary basis which shall be routinely reviewed by the Township, by partially participating in responsibility for costs related to sewer operator and engineer services.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Township Board hereby authorizes a reduction in sewer rates within the Township in the amount of Six and 58/100 (\$6.58) Dollars per REU, resulting in a new sewer rate set at Twenty-Nine (\$29.00) Dollars per REU.

2. The Township Board hereby authorizes the Township to bill quarterly the users of the system on a prorata basis for actual costs of service related to the Township's sewer operator or engineer, whatever that cost may be.

3. In the spirit of cooperation and in recognition of the hard economic times, the Township Board hereby currently agrees to absorb one-half (1/2) the administrative costs associated with services related to the Township's sewer operator or engineer. Any concessions made by the Township relative to its own cost allocation and participation in responsibility for administrative costs are equitable in nature and may not continue on a permanent basis.

4. The Township Board hereby declares that the collection of administrative costs prorata from the users of the system shall be routinely reviewed by the Township and shall be adjusted as users are added to the system.

5. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are hereby rescinded.

AYES: Busick, Schwartz, Wiltse, Worrell, Mazzara, Green.

NAYS: Zero (0).

RESOLUTION DECLARED ADOPTED.

Colleen Schwartz, MMC, Township Clerk

CERTIFICATION OF CLERK:

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees for the Charter Township of Milford, County of Oakland, State of Michigan at a regular meeting of the Board duly called and held on the 18th day of November, 2009.

Colleen Schwartz, MMC, Township Clerk