

**MEMBERS PRESENT:** Steve Wolfe, Chairman; Alan Smith Vice-Chairman; Paula Robinson, Secretary; Commissioners Lori Hansen, Coni Heimann, Connie Johnson, Lee Mueller

**ABSENT:** Commissioners Bill Mazzara, Bette Nasholm

**ALSO PRESENT:** Don Green, Township Supervisor; Ric Mueller, Chairman, Friends of Milford Skate Park (arrived at 9:00 p.m.) Holly Brandt, Recording Secretary

Chairman Wolfe called the meeting to order at 7:00 p.m. and determined that a quorum was present.

#### **APPROVAL OF MINUTES**

Under Commissioner's Comments, page 2, the word "toe" was changed to "to the". The following was added to Commissioner Heimann's Commissioner's Comments: "She said she would like to write some articles for future community newsletters".

Commissioner Johnson moved, Vice-Chairman Smith seconded to approve the meeting minutes of January 11, 2010 as amended. **Vote unanimously carried.**

#### **CORRESPONDENCE**

There was no correspondence.

#### **CALL TO THE PUBLIC**

There was no public present.

#### **SKATE PARK UPDATE**

Commissioner Mueller said the group is moving forward with a grant application and they have the support for maintenance costs from the village however not the township. He said the Friends of Milford Skate Park (FoMSP) board is in the process of revising their by-laws to allow greater involvement from those interested in the project.

#### **VILLAGE PARKS & RECREATION COMMISSION LIAISON UPDATE**

There was no meeting to report on.

#### **UNFINISHED BUSINESS**

##### **EVENT APPLICATION & PERMIT FOR USE OF MILFORD RECREATIONAL TRAIL**

The commission discussed the trail usage permit with Supervisor Green. Chairman Wolfe explained it was their intent to issue a permit in combination with the Huron Clinton Metropolitan Authority (HCMA) and Milford Village permits.

The commissioners made several amendments to the permit draft. Mrs. Brandt said she would make changes and email the draft to the commissioners during the next month for their continued input and amendments so the commission could have an opportunity to approve the document at their next meeting.

**DEVELOP APPOINTMENTS & REMOVALS PROCEDURE FOR PARKS & RECREATION COMMISSION**

Chairman Wolfe asked Supervisor Green what he would like the commission to address. Supervisor Green asked the commission to address procedures that address excessive commissioner absences with or without notification and appointment guidelines.

The commissioners and Supervisor Green discussed various absence situations and the commission decided to include whether a commissioner's absence was excused or unexcused in the meeting minutes as indicated in Article V, Section 5 of their by-laws. They decided to list reasons for removal, which will be compiled and discussed at their next meeting. The commission also discussed adding an outline of the approval process and asked the recording secretary to add the information to Article IV, Section three of the by-laws for review at the next meeting.

**RECREATIONAL OPPORTUNITIES IN MILFORD**

The commissioners reviewed the list of available activities in the Milford area and added several more items for review next month.

**2010 OAKLAND COUNTY DAY CAMP DISCUSSION**

It was stated that Milford will get ten camper spots for this year with 3 going to the Huron Valley Youth Assistance. Vice-Chairman Smith explained what he has done to promote the program and said he was busy with the concerts and asked the commission if one of them would like to take on the day camp promotion and coordination. Commissioner Johnson stated that she would handle the day camps promotion.

**MOVIE SCREEN UPDATE**

Supervisor Green stated that all five communities interested in the proposed movie screen purchase have received board or council approval for the purchase and the equipment has been ordered. He said an enclosed trailer has been purchased for the equipment. Supervisor Green said the trailer would be stored at the community that used it last until the next use and it could possibly be stored at an indoor facility during the winter months.

The commission and Supervisor Green discussed the timeframe for delivery, the need for training prior to use, generator fuel and who will be able to pick up the equipment prior to scheduled events.

**NEW BUSINESS**

**INFORMATION KIOSK FOR MILFORD RECREATIONAL TRAIL**

Supervisor Green said the commission could place a kiosk on the trail by the parking lot. He stated permission would need to be obtained from Milford Village's Downtown Development Authority (DDA) and Milford Village in order to place a kiosk in Central Park. Commissioner Hansen said she knew a DDA member and would inquire about getting permission for a kiosk and report back to the commission.

**SPRING PICNIC DISCUSSION, JUNE 5, 2010**

The commission reviewed the picnic planner and began to assign tasks that have yet to be completed. Commissioner Mueller said he would inquire about pine sapling giveaways and prices for 150 trees.

**CONCERTS IN THE PARK DISCUSSION**

Vice-Chairman Smith related the history of the summer concerts and how the current committee came to be, which consists of himself, Marilyn Fisher and Phyllis McCusker. The commissioners suggested the concerts committee should actually be a sub-committee of the parks & recreation commission. After discussion the commission conceptually decided the concerts committee should be a part of the parks & recreation commission and to change the by-laws to include non-commissioners. They conceptually decided at least one concerts committee member should be on the Parks & Recreation Commission with no more than two concerts committee members as non-commissioners. Vice-Chairman Smith agreed to lead discussion at the next meeting regarding the summer concerts committee.

**COMMISSIONER'S COMMENTS**

Vice-Chairman Smith complimented Mr. Mueller for his patience and diplomacy in pursuit of a skate park.

Secretary Robinson thanked the commissioners for their support regarding her situation.

Commissioner Hansen said she would like the commission to discuss possible teen events the commission could sponsor and requested to add the item to next month's agenda.

**NEXT MEETING**

Monday, March 15, 2010 at 7:00 p.m. in the Milford Police Department Conference Room.

Charter Township of Milford,

Paula Robinson,  
Secretary