

**REGULAR BOARD MEETING  
CHARTER TOWNSHIP OF MILFORD**

**AUGUST 17, 2011  
PAGE 1**

**MEMBERS PRESENT:** Donald Green, Supervisor; Holly Brandt, Clerk; Cynthia Dagenhardt, Treasurer; Trustees Bill Mazzara, Dale Wiltse, Brien Worrell

**ABSENT:** Trustee Randal Busick

**ALSO PRESENT:** Jennifer Elowsky, Township Attorney; Larry Waligora, Fire Chief; Aileen Wingblad, Milford Times; Twenty Audience Members, Lori Fleischer, Recording Secretary

Supervisor Green called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

**CALL TO THE PUBLIC**

Firefighter Jeff Lewis, Milford Fire Department, introduced the Fire Department cadets in attendance and explained the program's function and their responsibilities.

**CONSENT AGENDA**

APPROVAL OF MINUTES, AUGUST 17, 2011 (REGULAR)

APPROVAL OF BILLS: (REGULAR & BOND): GENERAL, \$195,288.95; FIRE DEPARTMENT, \$197,863.33; SENIOR CENTER: \$2,372.80; SEMIS: \$6,174.91

**BUDGET ADJUSTMENTS:**

FROM		TO
101 248 801 001	\$5,000.00	101 248 860 000
101 248 729 000	\$5,000.00	101 248 900 000
101 253 716 000	\$2,000.00	101 253 957 000
291 673 730 000	\$250.00	291 673 956 000
211 336 716 005	\$24,313.00	211 336 716 000

Trustee Wiltse moved, Treasurer Dagenhardt seconded to approve the Consent Agenda as presented. Roll Call Vote: **Yes** – Wiltse, Dagenhardt, Mazzara, Worrell, Brandt, Green.  
**Absent** – Busick. **Vote unanimously carried.**

**SUPERVISOR'S REPORT**

Supervisor Green reported the following:

Hazardous Waste / Recycling with R.R.R.A.S.O.C.  
Milford and Dawson Road intersection improvement update

Supervisor Green requested the following be added to the agenda at the end of New Business:

Trail Use Permit – Howell Rotary Club, Tour de Livingston  
Senior Center Patio Bid  
2012 SMART Contract for Senior Center Transportation  
Service Agreement – Umbaugh, Township Financial Advisor

Clerk Brandt moved, Trustee Wiltse seconded to add the items to the agenda at the end of New Business as requested. **Vote unanimously carried.**

**PLANNING COMMISSION REPORT**

There was no meeting to report.

**ZBA REPORT**

There was no meeting to report.

**FIRE DEPARTMENT REPORT**

Chief Waligora reported the following:

Runs for July 2011: 136, ytd: 701; July 2010: 125, ytd: 652.

Call Break Down:

Citizen Assist: 4, Dispatched/Cancelled: 1, Fire: 7, Fire Alarm: 5, Unauthorized Burn: 2, Medical: 90, PIA: 7, Tree Down: 5, Vehicle Fire: 2, Wires Down: 6, Of the 97 Medical/PIA's calls there were 96 patients; 53 BLS, 43 ALS, 25 sign-offs, 3 MFD Transports.

Milford Firefighters participated in 163 hours of training in July. Training included pumping/water relay and dive training with line tender training.

Milford Fire responded to a structure fire on Twilight Trace, the cause is believed to be from a lightning strike.

Firefighters Al Lengeman and Bob Nahas have both retired from the department. Al was a member for over 35 years and held positions with the department as Training Captain and Assistant Chief. Bob had 21 years and was instrumental in teaching Fire Prevention classes for many years.

Milford firefighters responded to Highland for a structure fire, Highland fire utilized the MABAS system for the fire which went to a 3<sup>rd</sup> box alarm.

Treasurer Dagenhardt and Clerk Brandt both did a ride along with the firefighters. Each spent a day; observed the firefighters conducting truck/equipment checks, went on calls and observed the firefighters conduct inspections at area businesses.

Firefighters participated in Milford Memories; filling barrels, medical response and boat safety for the Blindfold Canoe Race.

The Milford Explorer Cadets ran the fire house during Milford Memories.

Oakland County Fire Mutual Aid Association has received grant money that will provide additional pagers to each member of the Fire Department. We had originally been slated for 5 pagers but additional money was allocated and Milford will be receiving 13 pagers.

On July 28<sup>th</sup> the State wide MABAS drill was activated and was very successful in exceeding the goal of assembling 7 Task Forces in 5 locations in one hour.

**UNFINISHED BUSINESS**

**AMBULANCE SERVICE CONTRACT**

Supervisor Green stated the Township Attorney, Fire Chief and himself will be drafting a Request For Proposal (RFP) for Ambulance Services.

Treasurer Dagenhardt moved, Trustee Mazzara seconded to postpone the Ambulance Service Contract until it comes back to the board for review. **Vote unanimously carried.**

**SOLICITATION ORDINANCE**

Clerk Brandt stated the changes presented last month have been made.

Trustee Mazzara moved, Clerk Brandt seconded to postpone this item until the next regular board meeting. **Vote unanimously carried.**

INTRODUCTION, ORDINANCE AMENDMENT 156-A-151, DEFINITIONS HOME OCCUPATIONS

INTRODUCTION, ORDINANCE AMENDMENT 156-A-152, HOME OCCUPATIONS

The board discussed concerns and potential enforcement issues regarding the proposed ordinance. It was determined to direct the Planning Commission to review regarding enforcement issues.

Trustee Mazzara moved, Clerk Brandt seconded to send the ordinances back to the Planning Commission for further review and direct the Supervisor attend the next Planning Commission meeting to explain the Board's concerns. **Vote unanimously carried.**

### NEW BUSINESS

PROPOSAL, OAK GROVE CEMETERY ROAD REPAIR – ALL TRADE CONTRACTING

The board discussed the bids received and determined they weren't comparable to award to any company. Clerk Brandt will create a new bid spec and go through the formal bid process.

LETTER OF SUPPORT – CLEAN ENERGY COALITION

Supervisor Green stated this is a request for support only and no funds are involved. He said The Clean Energy Coalition is seeking a grant and is asking for the Township's support.

Trustee Mazzara moved, Trustee Wiltse seconded to approve the letter of support and authorize the Supervisor to sign it. **Vote unanimously carried.**

TRAIL USE PERMIT – HOWELL ROTARY CLUB – TOUR DE LIVINGSTON

Trustee Mazzara stated this group has used the trail in the past and the Parks and Recreation Commission recommended approval from the Township Board for use of the trail on October 9, 2011.

Trustee Mazzara moved, Clerk Brandt seconded to allow Howell Rotary Club to use the trail as indicated on their permit. **Vote unanimously carried.**

SENIOR CENTER PATIO BID

Supervisor Green stated the approval is dependent on the Federal Government releasing 2011 Community Development Block Grant (CDBG) funds to ensure there would be enough money to cover the entire project.

Trustee Wiltse moved, Treasurer Dagenhardt seconded to approve the patio bid from R.L. Sheridan LLC in the amount of \$16,270 contingent upon the Federal Government releasing 2011 CDBG funds. Roll Call Vote: **Yes** – Wiltse, Dagenhardt, Mazzara, Worrell, Brandt, Green. **Absent** – Busick. **Vote unanimously carried.**

SMART CONTRACT FOR SENIOR CENTER TRANSPORTATION

Supervisor Green stated the township needed to transfer funds to the Village of Milford who will match our amount of \$9,386, which will go toward the senior transportation bus.

Clerk Brandt moved, Treasurer Dagenhardt seconded to transfer \$9,386 to the Village of Milford and to authorize Supervisor Green to sign the SMART contract. Roll Call Vote: Yes – Brandt, Dagenhardt, Wiltse, Mazzara, Worrell, Green. Absent – Busick. Vote unanimously carried.

**SERVICE AGREEMENT – UмбаUGH, TOWNSHIP FINANCIAL ADVISOR**

Supervisor Green stated the township's financial advisor provided a contract for services to be performed related to bonding of the sewer assessments on the south end of the township.

Treasurer Dagenhardt moved, Trustee Wiltse seconded to approve the contract with Umbaugh Associates in the amount of \$3,500 to prepare the cash flow analysis as requested and authorize Supervisor Green to sign the contract. Roll Call Vote: Yes – Dagenhardt, Wiltse, Mazzara, Worrell, Brandt, Green. Absent – Busick. Vote unanimously carried.

**BOARD MEMBER'S REMARKS**

Trustee Mazzara stated The Parks & Recreation will be showing Gnomeo & Juliet will be shown in Central Park on August 18, 2011.

Clerk Brandt shared her experience of spending the day at the Fire Department.

Treasurer Dagenhardt also shared her experience at the Fire Department. She stated that she attended Oakland County Treasurer's land sale this past Tuesday. Milford Township had five properties on the land sale. Three of them were sold and are back on the tax roll.

**EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION**

Clerk Brandt moved, Trustee Worrell seconded to enter into executive session at 8:37 p.m. to discuss pending litigation. Roll Call Vote: Yes – Brandt, Worrell, Dagenhardt, Wiltse, Mazzara, Green. Absent – Busick. Vote unanimously carried.

**RESUME REGULAR MEETING**

Trustee Mazzara moved, Trustee Wiltse seconded to resume the Regular Meeting at 9:24 p.m. Vote unanimously carried.

Trustee Mazzara moved, Trustee Wiltse seconded to direct the Township Attorney to proceed as directed in Executive Session. Vote unanimously carried.

**ADJOURNMENT**

Supervisor Green adjourned the meeting at 9:26 p.m.

Charter Township of Milford,

Holly Brandt, CMC  
Clerk