

MEMBERS PRESENT: Donald Green, Supervisor; Colleen Schwartz, Clerk; Cynthia Dagenhardt, Treasurer; Trustees Randal Busick, William Mazzara, Dale Wiltse, Brien Worrell

ALSO PRESENT: Jennifer Elowsky, Township Attorney; Larry Waligora, Fire Chief; Ray Leduc, RPL Michigan; Andy Knowlton, Schupan & Sons; Jeff Heyn, Rich Chowaniec, Keith Cheresko, Zoning Board of Appeals; Aileen Wingblad, Milford Times; Fourteen Audience Members, Holly Brandt, Recording Secretary

Supervisor Green called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

PUBLIC HEARING, PROPOSED SPECIAL ASSESSMENT DISTRICT (SAD) – RIDGE VALLEY

Trustee Wiltse moved, Treasurer Dagenhardt seconded to open the public hearing at 7:31 p.m. Vote unanimously carried.

Supervisor Green stated all property owners were properly notified by mail and the public hearing notice was published as required in the Milford Times. He asked if there was anyone in the audience who wanted to address the board regarding the SAD. There was no response from the public.

Trustee Mazzara moved, Trustee Busick seconded to close the public hearing at 7:32 p.m. Vote unanimously carried.

PUBLIC HEARING, REQUEST INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE (IFT) – SCHUPAN & SONS, 16-36-451-018

Treasurer Dagenhardt moved, Trustee Wiltse seconded to open the public hearing at 7:32 p.m. Vote unanimously carried.

Supervisor stated the public hearing was published in the Oakland Press on June 11, 2009. He asked if anyone would like to address the board regarding the IFT. There was no response from the public.

Trustee Mazzara moved, Treasurer Dagenhardt seconded to close the public hearing at 7:32 p.m. Vote unanimously carried.

CALL TO THE PUBLIC (NON-AGENDA ITEMS ONLY)

Ms. Julie Teeter, 1830 N. Oaks Drive, Milford, explained that she owns a gravel hauling company, Shelby Trucking, and, due to the bad economy, she has had to temporarily locate her trucks at her home in Milford. She said she has signed affirmations from all her neighbors stating they had no problem with her situation. She asked the board for some type of variance to park the trucks at her home at night.

Supervisor Green said he discussed the matter with Mr. Tim Brandt, township building official, who said he would have to issue a ticket to Ms. Teeter if the board didn't or couldn't grant her relief.

Mrs. Elowsky stated that, according to the ordinance, the board couldn't offer a remedy for this situation.

The board, Mrs. Elowsky and Ms. Teeter discussed the matter at length. Mrs. Elowsky suggested that the board should not adopt ordinances 156-A-138 through 156-A-140 at tonight's meeting and have the planning commission continue review of temporary use variances.

CONSENT AGENDA

Clerk Schwartz moved, Trustee Wiltse seconded to remove ordinances 156-A-138, 139 and 140 from the consent agenda. **Vote unanimously carried.**

APPROVAL OF MINUTES, MAY 20, 2009 (REGULAR);
APPROVAL OF BILLS, REGULAR AND BOND: GENERAL FUND \$540,360.10, FIRE DEPARTMENT \$36,988.34, SENIOR CENTER \$4,154.87, SEMIS \$2,483.41;
RESIGNATION, MILFORD CEMETERY COMMITTEE, KAROL BREEN;
RESIGNATION, MILFORD CEMETERY COMMITTEE, BARBARA TRESSLER;
APPOINTMENT TO MILFORD CEMETERY COMMITTEE, TIGE READER, TERM ENDING 12/31/09;
APPOINTMENT TO MILFORD CEMETERY COMMITTEE, PETE HOLDEN, TERM ENDING 12/31/11;
EQUALIZATION SERVICES CONTRACT, JULY 1, 2009 – JUNE 30, 2011 & AUTHORIZATION TO SIGN, \$14.70 PER REAL PROPERTY PARCEL, \$12.40 PER PERSONAL PROPERTY PARCEL, OAKLAND COUNTY EQUALIZATION;
RESOLUTION, NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS);
REQUEST, 2009 – 2010 SPONSORSHIP FUNDS, \$3,600.00, HURON VALLEY YOUTH ASSISTANCE;
REQUEST TO USE MILFORD RECREATIONAL TRAIL FOR MILFORD MEMORIES 5 & 10K RACES, AUGUST 9, 2009, HURON VALLEY CHAMBER OF COMMERCE

Clerk Schwartz moved, Treasurer Dagenhardt seconded to approve the consent agenda as amended. Roll call vote: **Yes** – Schwartz, Dagenhardt, Mazzara, Worrell, Busick, Wiltse, Green. **Vote unanimously carried.**

SUPERVISOR'S REPORT

Supervisor Green reported the following:

General Motors Corporation has sought an 80% assessment reduction from the Michigan Tax Tribunal.

Property values are expected to drop 14% this year and 12% next year.

He's waiting for the final billing on the trail project.

Mile marker signs are being looked into for the new trail.

The trail ribbon cutting ceremony for the new trail was a successful event.

The community picnic & movie was very well attended.

The township received 150 free veteran's flag holders from Oakland County and they are now installed. A final count to purchase additional holders is being conducted.

The movie screen purchase is still being researched.

Tri-Party road funds are being canceled by the county as of October 1, 2009, which will then be a bi-county program between the township and the Road Commission for Oakland County (RCOC).

A refund was received from Burnham & Flower for \$33,000.00, which was the remaining balance for the township's canceled insurance policy. He said the township currently pays \$48,000.00 annually for coverage through the Michigan Municipal League.

Supervisor Green requested to add the following to the agenda at the end of new business: Road Improvements Bids – Milford Memorial Cemetery, Pond Removal Bids – Milford Memorial Cemetery, add bid to Fire Station Addition/Renovation Bids – Hastings Air.

Trustee Worrell moved, Clerk Schwartz seconded to add the requested items to the agenda. Vote unanimously carried.

PLANNING COMMISSION REPORT

Trustee Mazzara reported on the planning commission's meeting of May 28, 2009.

ZONING BOARD OF APPEALS REPORT

Trustee Wiltse reported on the ZBA meeting of June 10, 2009.

UNFINISHED BUSINESS

FUNDS FOR CULVERT AT ROWE & MILFORD ROADS

Supervisor Green stated the RCOC has determined they did not require the developer of the development across Milford Road to put in a culvert.

Trustee Busick moved, Trustee Wiltse seconded remove this item from future agendas. Vote unanimously carried.

NEW BUSINESS

PROPOSED ASSESSMENT DISTRICT – RIDGE VALLEY SEWER

Mr. Lorne Zalisin, Bruce Building Company, stated that his firm is in favor of the SAD and wanted to participate.

Supervisor Green read a portion of the resolution authorizing certification of special assessment roll to assume responsibility for operation and maintenance of Ridge Valley community sewer system, utilizing the Ridge Valley maintenance and replacement escrows and assessing additional costs of operation and maintenance as follows:

The Township Board of Trustees (the "Board") hereby authorizes the Township to assume responsibility for the operation and maintenance of the System and to designate a Special Assessment District against which the cost of operation and maintenance is to be assessed.

The Township Board hereby establishes the Ridge Valley Community Sewer System Special Assessment District, against which the cost of the Improvement, approximately Three Hundred Eighty Five Thousand (\$385,000.00) Dollars, is to be assessed for a term of five (5) years.

The existing Maintenance Escrow approximate account balance of Forty One Thousand Two Hundred Ninety (\$41,290.00), and the Replacement Escrow approximate account balance of Eight Thousand Three Hundred Seventy (\$8,370.00) Dollars, shall be utilized by the Township to facilitate the current operation, maintenance and repair of the System. The account balances shall replenished by the Township through the collection of special assessments, and shall continue to be funded independent of the replenishment by the Developer and the Property owners, as set forth in the Agreement.

The Township Board hereby directs the Supervisor to make a special assessment roll which sets forth the parcels of land to be assessed, the names of the owners of the land within the district, and the total amount to be assessed against each parcel relative to the benefit derived from the whole improvement.

The Township Supervisor shall hereafter certify that the roll was made pursuant to a resolution of the Township Board, and that the assessment roll conforms to the Board's direction and the laws of the State.

A hearing to review the special assessment roll and hear any objections to the roll shall be conducted on July 15, 2009, and each record owner of property to be assessed shall be notified of said hearing.

All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are hereby rescinded.

Treasurer Dagenhardt moved, Clerk Schwartz seconded to adopt the resolution as presented. **Vote unanimously carried.**

Treasurer Dagenhardt moved, Clerk Schwartz seconded to set a public hearing to set the assessment roll for the Ridge Valley SAD. **Vote unanimously carried.**

REQUEST, INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE (IFT) – SCHUPAN & SONS, 16-36-451-018

Mr. Andy Knowlton, Schupan & Sons, explained they are an independent recycler of used beverage containers. He presented the request for an IFT to add capacity to their color sorting line at their facility at 4820 Holtz Drive, Milford, which the estimated total cost, is approximately \$1,500,000.00 and will bring eight additional jobs. Mr. Knowlton said the request is for a six year, 50% abatement on the equipment.

The board and Mr. Knowlton discussed the request. Mr. Knowlton stated the six-eight new jobs pay \$12 - \$14 per hour with a full benefit package.

Trustee Mazzara questioned the need for additional sewer discharge. Mr. Knowlton said the discharge was wash water, which is the same as what has been discharged from the time they opened the facility.

Supervisor Green asked Mr. Knowlton if he'd received a copy of the tax abatement issues checklist that the board will use in their determination of granting the IFT and he said he had received it today. Supervisor Green explained they will use the ten questions to determine if an IFT should be granted and advised Mr. Knowlton to familiarize himself with the document.

Clerk Schwartz stated that Mr. Brad Miller, Schupan & Sons, had requested the release of bond funds held by the township from the original facility's construction however there are at least fourteen outstanding site plan violations, which were observed by the building official from the public road, the facility's parking lot and the township's sewer easement. She said these items and others need to be corrected in order for the bonds to be released. Mr. Knowlton said he was unaware of any site plan violations.

Trustees Busick and Mazzara questioned Mr. Knowlton regarding the proposed equipment list provided with the IFT request. Trustee Busick said he would need real abatement costs in order to make a decision. Trustee Mazzara discussed the equipment list with Mr. Knowlton and expressed concern with certain items on it. He said he would need a detailed description of how the equipment would be used in relation to the new sorting line. He stressed that the new equipment purchased for the new sorting line under the new abatement could not be used in relation to any other activity at the facility and that it needed to be used strictly for the new line.

The board directed Mr. Knowlton to come back to the board after he addresses the site plan violations, provides detailed real abatement costs, provides detailed information on how the new equipment will be used in relation to the new sorting line and addresses the questions on the abatement issues checklist.

Trustee Busick moved, Trustee Wiltse seconded to postpone until the return of the petitioner. **Vote unanimously carried.**

REQUEST, PURCHASE OF FLAGS FOR VETERANS GRAVES – JOHN NELSON, COMMANDER, AMERICAN LEGION POST 216, MILFORD

Supervisor Green said a letter was received from Mr. Nelson, dated June 1, 2009, requesting the purchase of an adequate supply of flags because their previous supply has been exhausted.

The board discussed the request and determined to purchase twenty gross (2880) of flags as the price drops when larger amounts are purchased.

Trustee Wiltse moved, Trustee Busick seconded to purchase twenty gross of flags at \$1.05 each. Roll call vote: **Yes** – Wiltse, Busick, Dagenhardt, Schwartz, Worrell, Mazzara, Green. **Vote unanimously carried.**

RERQUEST, PURCHASE & INSTALLATION OF FAUCETS & WATER LINES IN OAK GROVE CEMETERY – OAK GROVE CEMETERY FUND COMMITTEE

Clerk Schwartz said a letter was received, dated June 12, 2009 from Ms. Linda Dagenhardt, president of the fund committee, requesting approval to extend three water lines and install three hydrants in blocks 2, 8 and 10. She said the letter stated they would cover the expense of water line installation, hydrants, separate shut-offs and future repairs for the three lines.

Treasurer Dagenhardt moved, Trustee Wiltse seconded to approve the request as indicated in the letter dated June 12, 2009. **Vote unanimously carried.**

REQUEST, TEMPORARY USE FOR OPEN STORAGE – JEFF HEYN, 16-35-451-033

Mr. Jeff Heyn, property owner and Mr. Bill Sheffield, McDonald Modular, requested a one year temporary use for the storage of modular office trailers at the 9.19 acre fenced and gated site. He said no accessory structures will be built and no employees will occupy the site.

Mrs. Elowsky stated, according to the ordinance, the board had no authority to grant their request. She said they must submit their request as a site plan amendment to the planning commission because there is an existing site plan associated with the property.

Trustee Mazzara agreed with Mrs. Elowsky and said the planning commission has the authority to hear the request.

No action taken.

BIDS FOR PURCHASE OF NEW PHONE SYSTEM FOR TOWNSHIP OFFICE

Supervisor Green stated the phone system is about twenty years old and breaks down often when power is lost. He said a Verizon representative said parts and patches for the system have become obsolete and is almost beyond repair.

Supervisor Green stated the total lease cost for each bid as follows:

Verizon	Nortel system option #1	\$7,694.88
JT&T	Iwatsu system option #1	\$9,759.60
I.T.I.	Samsung system option #1	\$8,964.00
C.T.I.	NEC system option #1	\$9,526.80

The board discussed the bids with their various additional options. Supervisor Green said he felt the bid from I.T.I. suited their needs the best. He said they offered extensive training, initial programming and reprogramming.

Treasurer Dagenhardt moved, Trustee Mazzara seconded to approve the bid with I.T.I., option #1 in an amount not to exceed \$9,759.60 as presented. Roll call vote: **Yes – Dagenhardt, Mazzara, Wiltse, Busick, Schwartz, Worrell, Green. Vote unanimously carried.**

PROPOSAL TO ASSIST WITH THE DEVELOPMENT OF ENERGY EFFICIENCY/CONSERVATION BLOCK GRANT – WADE TRIM

Supervisor Green stated a Mr. Nick Lomako, township planner has submitted a proposal, dated June 8, 2009, to apply to the state for energy efficiency grant funds from the U.S Department of Energy that may become available in August, 2009. He said the proposal entailed two phases with scope of work for phase one at a fee of \$2,100.00 and phase two at \$4,000.00 respectively.

The board discussed the details of the proposal. Supervisor Green stated he would get as much information as possible regarding the grants and he would not expend any payments if he determined the grants were not feasible for the township.

Treasurer Dagenhardt moved, Trustee Mazzara seconded to authorize the supervisor the ability to expend \$2,100.00 for phase one should he deem it reasonable that the township qualifies for the grant. Roll call vote: Dagenhardt, Mazzara, Wiltse, Busick, Schwartz, Worrell, Green. **Vote unanimously carried.**

REQUEST FOR FUNDS, LABOR DAY 30K RACE – HURON VALLEY RUNNING CLUB

Trustee Mazzara said the Parks & Recreation Commission met with Mr. Doug Klingensmith, director of the Labor Day 30K Race to reaffirm the commission's partnership with the event and work out advertising issues. He said it was recommended that the board support the event in the amount of \$1,000.00.

Trustee Mazzara moved, Clerk Schwartz seconded to approve funds in the amount of \$1,000.00 in support the annual race event. Roll call vote: **Yes** – Mazzara, Schwartz, Worrell, Dagenhardt, Busick, Wiltse, Green. **Vote unanimously carried.**

BID FOR PURCHASE OF AED FOR SENIOR CENTER – ZOLL MEDICAL

Supervisor Green stated the township's insurance carrier is requiring the township have an automatic emergency defibrillator (AED) and trained individuals at the senior center. Trustee Wiltse commented that Huron Valley Ambulance had a program to provide funding for this requirement and said he would ask Chief Waligora check into it.

Trustee Wiltse moved, Trustee Mazzara seconded to approve funds for an AED package up to the amount of the quote if additional funding is not available. Roll call vote: **Yes** – Wiltse, Mazzara, Busick, Dagenhardt, Schwartz, Worrell, Green. **Vote unanimously carried.**

APPROVAL AND AUTHORIZATION TO SIGN AGREEMENT TO RELOCATE ELECTRIC POLES AT FIRE STATION #1 – DTE ENERGY

Trustee Mazzara moved, Trustee Worrell seconded to approve the expenditure to relocate the electric pole at station #1 for the construction/renovation at station #1 in the amount of \$29,615.97 and authorize the supervisor to sign the agreement. Roll call vote: **Yes** – Mazzara, Worrell, Schwartz, Dagenhardt, Busick, Wiltse, Green. **Vote unanimously carried.**

REQUEST, REWARDS FOR RECYCLING PROGRAM – RICHFIELD EQUITIES

Mr. Corey Garman, Rewards for Recycling program, explained the program encourages households to recycle by offering rewards in the form of coupons and prizes given by local businesses when they do. He said a small micro-chip is placed on recycle bins with a receiver chip on the truck that tracks which households are recycling each week. Mr. Garman said several other communities that contract for refuse with Richfield Equities have begun participating in the recycling program and have reported its success in their community.

The board and Mr. Garman discussed the program at length. Mr. Garman said the start-up cost for the program was \$36,000.00. He said that residents obtain their coupons and prizes from a website for the program.

Several board members expressed concern with the cost. It was determined to have Supervisor Green investigate how the other communities are doing with the program.

Treasurer Dagenhardt moved, Trustee Busick seconded to postpone giving the Supervisor time to further investigate the program. **Vote unanimously carried.**

COMPUTER SERVICES CONTRACT, JULY 6, 2009 – JULY 6, 2010 – TECH RESOURCES

Treasurer Dagenhardt moved, Trustee Worrell seconded to approve the contract in the amount of \$6,045.00 as presented. Roll call vote: **Yes** – Dagenhardt, Worrell, Busick, Schwartz, Mazzara, Green. **Vote unanimously carried.**

BIDS FOR FIRE STATION ADDITION/RENOVATION

Supervisor Green stated that bid 3B, concrete flatwork, on the trade recommendation list has changed from Gilardone, \$60,500.00 to San Angelo, \$59,800.00 because Gilardone did not meet the entire bid criteria. He also added the cost to remove and reinstall the existing plymovent exhaust system, in the amount of \$22,644.00, which has to be done by Hasten Energy in order to keep the warranty valid.

Trustee Busick moved, Trustee Worrell seconded to approve the trade recommendations as presented by the George W. Auch Company. Roll call vote: **Yes** – Busick, Worrell, Wiltse, Dagenhardt, Schwartz, Mazzara, Green. **Vote unanimously carried.**

ROAD REPLACEMENT BIDS – MILFORD MEMORIAL CEMETERY

Supervisor Green said he has been setting aside funds in the budget for cemetery improvements for some time. He stated the bids received for the replacement of the 10 foot wide roadway as follows:

Guardian Paving	\$66,114.00
Nagel Paving	\$78,390.00
T & M Asphalt	\$83,500.00
Midwest Paving	\$69,321.00

Trustee Mazzara moved, Trustee Busick seconded to approve the bid from Midwest Paving in an amount not to exceed \$69,321.00 and authorize the supervisor to sign the contract. Roll call vote: **Yes** – Mazzara, Busick, Worrell, Schwartz, Dagenhardt, Wiltse, Green. **Vote unanimously carried.**

POND REMOVAL BIDS – MILFORD MEMORIAL CEMETERY

Supervisor Green stated the bids to remove and fill the pond as follows:

J.W. Field	\$12,600.00
Jannette & Sons	\$23,494.86
Root Excavating	\$11,240.00

Trustee Worrell moved, Trustee Busick seconded to approve the bid from Root Excavating in an amount not to exceed \$11,240.00 as presented. Roll call vote: **Yes** – Worrell, Busick, Mazzara, Schwartz, Dagenhardt, Wiltse, Green. **Vote unanimously carried.**

SHELBY TRUCKING, TEMPORARY USE REQUEST

Trustee Mazzara moved, Trustee Worrell seconded to add the Shelby Trucking request to the agenda. **Vote unanimously carried.**

Trustee Mazzara moved, Trustee Worrell seconded to postpone the temporary use request until a new temporary use ordinance can be completed and/or a ZBA appeal can be pursued by applicant and stay enforcement of potential zoning violations. **Vote unanimously carried.**

BOARD MEMBERS REMARKS

Treasurer Dagenhardt said there would be a public auction at O'Callahan's Public House, 449 N. Main Street, Milford, to sell personal property that was seized for non-payment of taxes.

Trustee Worrell said Kensington Metropark's annual fireworks display on June 14, 2009, was very lightly attended, which was good for local residents.

Clerk Schwartz said the township does not currently charge a fee for IFT requests and explained the related costs incurred by the township. She suggested the board add a fee to the fee schedule resolution.

ADJOURNMENT

Treasurer Dagenhardt moved, Trustee Wiltse seconded to adjourn the meeting at 10:16 p.m. **Vote unanimously carried.**

Charter Township of Milford,

Colleen Schwartz, MMC
Clerk