

**REGULAR BOARD MEETING
CHARTER TOWNSHIP OF MILFORD**

**MAY 18, 2011
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MEMBERS PRESENT: Donald Green, Supervisor; Holly Brandt, Clerk; Trustees Randal Busick, William Mazzara, Dale Wiltse, Brien Worrell

ABSENT: Treasurer, Cynthia Dagenhardt

ALSO PRESENT: Jennifer Elowsky, Township Attorney; Larry Waligora, Fire Chief; Thomas Callahan, Police Chief; Aileen Wingblad, Milford Times; Thirty Six Audience Members; Missy McDole, Recording Secretary

Supervisor Green called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

CALL TO THE PUBLIC (NON-AGENDA ITEMS ONLY)

Mrs. Kathy Lewis, Indian Garden, Milford, stated she had looked at Milford Village's budget regarding hazardous waste collection and wanted to know what the township intends to do. Supervisor Green explained to her that a decision has not been made.

Mr. Norm Werner, Union St, Milford, thanked the board for their donation and support to the Milford Historical Society for the Independence Day Parade.

Ms. Linda Dagenhardt presented a request for funds from the Township Board for The Huron Valley Civil War Sesquicentennial Commemoration on June 25-26, 2011. Supervisor Green stated the board needed time to consider the request and he would place it on next month's agenda.

CONSENT AGENDA

APPROVAL OF MINUTES, APRIL 20, 2011 (REGULAR); MAY 3, 2011 (SPECIAL)
APPROVAL OF BILLS: (REGULAR & BOND): GENERAL, \$114,547.63; FIRE DEPARTMENT, \$12,830.47; SENIOR CENTER, \$4,329.10; SEMIS, \$5,278.46
REQUESTS, KENSINGTON METROPARK: VARIANCE FROM HUNTING ORDINANCE FOR THE BE AN OUTDOORS WOMAN PROGRAM, JUNE 26, 2011; TEMPORARY STAGE PERMIT, MICHIGAN PHILHARMONIC ORCHESTRA CONCERT, JUNE 24, 2011; VARIANCE FOR HISTORICAL FIREARMS POSSESSION AND DISCHARGE, COLONIAL KENSINGTON PROGRAM, AUGUST 13 & 14, 2011
RENEW, MEDICAL MARIJUANA MORATORIUM – SIX MONTHS
ADOPTION, ORDINANCE 202, FIREARMS DISCHARGE – KENSINGTON METROPARK
BUDGET AMENDMENTS

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From:	101-248-703-002	Clerical part time		\$	482.50
To:	101-215-957-000	Education & Training	\$	482.50	
From:	101-248-703-002	Clerical part time		\$	375.00
To:	101-253-957-000	Education & Training	\$	375.00	
From:	101-265-930-000	Building repairs		\$	150.00
To:	101-265-957-000	Miscellaneous	\$	150.00	
From:	291-000-674-000	Contributions/Donations		\$	1,100.00
To:	101-673-801-006	CDBG Fund	\$	1,100.00	
From:	101-870-701-000	Unemployment		\$	3,000.00
To:	101-865-910-000	Complex insurance	\$	3,000.00	
From:	101-000-214-209	Cemetery Fund Balance		\$	10,000.00
To:	209-276-970-000	MM Cemetery beautification	\$	10,000.00	
From:	101-000-214-209	Cemetery Fund Balance		\$	2,500.00
To:	209-276-931-000	Oak Grove Repair & Maint	\$	2,500.00	
From:	101-000-001-000	General Fund Balance		\$	187,851.00
To:	101-852-716-000	Retiree Health care	\$	187,851.00	
From:	211-336-716-003	Retirement Full Time		\$	2,611.00
To:	211-336-718-000	Retirement Full Time	\$	2,611.00	
From:	291-673-703-004	Part time person		\$	<u>2,725.00</u>
To:	291-673-900-001	Meals on Wheels	\$	<u>2,725.00</u>	
			\$	210,794.50	\$
				210,794.50	210,794.50

Clerk Brandt moved, Trustee Wiltse seconded to remove the approval of Special Meeting minutes of May 3, 2011 from the Consent Agenda and add to the end of New Business. Vote unanimously carried.

Clerk Brandt moved, Trustee Busick seconded to approve the Consent Agenda as amended. Roll Call Vote: Yes – Brandt, Busick, Wiltse, Mazzara, Worrell, Green. Absent – Dagenhardt. Vote unanimously carried.

SUPERVISOR'S REPORT

Supervisor Green requested to add the following item to the agenda under New Business:

Firefighter association pancake breakfast

Trustee Wiltse moved, Trustee Mazzara seconded to amend the agenda as requested.
Vote unanimously carried.

Supervisor Green reported the following:

New lighting in the board room

The county commissioners are working on a county wide ordinance regarding Medical Marihuana.

PLANNING COMMISSION REPORT

Trustee Mazzara reported on the meeting of April 28, 2011.

ZBA REPORT

Trustee Wiltse reported on the meeting of May 11, 2011.

FIRE DEPARTMENT REPORT

Chief Waligora reported the following:

Runs for April 2011: 73, ytd: 342. April 2010: 104, ytd: 311.

Call break down: Citizen Assist: 3, CO Alarm: 1, Dispatched/Canceled: 2, Fire: 1, Fire Alarm: 2, Grass Fire: 1, Haz/Mat: 1, Medical: 57, PIA: 2, Unauthorized Burn: 1, Wires Down: 2.

Of the 57 medical calls there were 61 patients; 27 BLS, 34 ALS, 9 sign-offs, MFD Transport: 4.

Milford Firefighters participated in 161.5 hours of training in April.

All apparatus have been D.O.T. inspected and certified with the exception of Tanker #2. The Fire Chief is waiting for a quote for repairs on the rear brake system and suspension.

The transmission on Squad 1 has been replaced; it comes with a 3 year/36,000 mile warranty.

Firefighter annual physicals are scheduled for the first week of June. Henry Ford Health Systems will be onsite at Station 1 for 3 days.

UNFINISHED BUSINESS

AMBULANCE SERVICE CONTRACT

The board discussed at length entering into a contract with an ambulance service for ALS transport.

Clerk Brandt stated she wanted to do a request for proposal (RFP) for billing and a separate RFP for ambulance service for ALS transport.

Supervisor Green stated he was told by judges, doctors and the insurance company that it was important to have a contract with an ambulance company. He stated the Township should contract for ALS jointly with other municipalities.

Mr. Dale Berry, Huron Valley Ambulance stated he was working with South Lyon and Lyon Township to have a three way municipal contract, which would allow other municipalities to be added.

Trustee Busick asked if all the communities were working under the same contract terms and if Milford Township joined the contract could specific requirements be added. He requested to see the current contract.

Mr. Dale Berry stated they were all under the same contract terms, specifics could be added and he would provide a copy to the board.

Trustee Busick agrees that an RFP is needed for this contract.

Supervisor Green stated he would get an RFP from other communities.

Mrs. Elowsky stated she would provide the board with sample RFP's.

Mr. Ric Mueller asked the board what this means for BLS transport while a decision is being made.

The board responded the fire department will continue to do BLS transport.

Mr. Dale Berry stated EMT's are not trained as well as paramedics. If the township decided to do an RFP with the fire department doing BLS transport they will not bid as they do not feel it is safe.

Clerk Brandt asked Chief Waligora if he could provide the board with the procedure or protocol the EMT's follow when assessing a patient as this information will be helpful in creating the RFP.

Trustee Mazzara stated the information should be compiled to make the best decision for residents. He stated a decision should be made with safety as number one priority over revenue and an RFP is an important step the board needed to take.

Firefighter Amy Goan encouraged the board to research other communities where the fire department does BLS transport and an ambulance service does ALS transport. She stated this system works and would benefit the township.

Mr. Chuck Kearns, Community EMS reminded the board they are interested in working with Milford Township on a contract for ambulance services with the fire department doing BLS transports.

No action taken.

NEW BUSINESS

2010 POLICE DEPARTMENT REPORT

Police Chief Tom Callahan presented the 2010 Police Department Report which included five-year comparison tables and charts for traffic, selected police activity and crime for the Township and the Village of Milford.

CONTRACT FOR ASSESSING SERVICES 2011-2013, OAKLAND COUNTY EQUALIZATION

Supervisor Green explained this is the third contract with the same rates per parcel, which were, real property \$14.70 and personal property \$12.40.

Trustee Busick moved, Trustee Wiltse seconded to approve the contract with Oakland County Equalization and authorize Supervisor Green to sign the contract. Roll Call Vote: **Yes** – Busick, Wiltse, Mazzara, Worrell, Brandt, Green. **Absent** – Dagenhardt. **Vote unanimously carried.**

TOWNSHIP OFFICE CLEANING BIDS

Supervisor Green stated Clerk Brandt sent four bids out and one was received from 2 Mom's and a Mop.

Trustee Wiltse moved, Trustee Mazzara seconded to accept the contract with 2 Mom's and a Mop. Roll Call Vote: **Yes** – Wiltse, Mazzara, Worrell, Brandt, Busick, Green.
Absent – Dagenhardt. **Vote unanimously carried.**

TAX ATTORNEY FOR MTT CASES – WESTRATE & THOMAS

Supervisor Green stated the reason for hiring the tax attorney was mainly for the GM Proving Ground tax tribunal case. He stated they will also be negotiating millage rates for the Library, Schools and Police.

Clerk Brandt moved, Trustee Wiltse seconded to approve the township to hire Westrate & Thomas at an hourly rate of \$250.00. **Vote unanimously carried.**

MILFORD POINTE TAX SALE PROPERTIES – MENDELJIAN

Mr. Grant Mendeljian, Olivia Dr, Milford, updated the board on the tax foreclosed properties in Milford Pointe Subdivision. He stated there are two homeowners interested in purchasing property and there was a purchase agreement between himself and Milford Township.

The board discussed changing the language on the offer to purchase so the township would not be responsible for any costs incurred.

Trustee Worrell requested the documents to state that all costs will be recovered by the township.

Trustee Busick stated changing the language to indicate the purchaser will reimburse the seller for all costs incurred.

Mrs. Elowsky stated that she could amend the purchase agreement.

Trustee Mazzara moved, Trustee Busick seconded to proceed with the township attorney revising the terms of the agreement and authorize Supervisor Green to sign the contracts. Roll Call Vote: **Yes** – Mazzara, Busick, Wiltse, Worrell, Brandt, Green.
Absent – Dagenhardt. **Vote unanimously carried.**

Mr. Mendeljian stated due to lack of funds by the homeowners association the purchase of the septic lot will be put on hold.

SOLICITATION ORDINANCE

Supervisor Green stated the reason for this was the safety of Milford residents. He stated having an ordinance would allow the township and the police to know who is soliciting and to make sure they are legitimate. He stated the board should address any changes to the sample ordinance to Mrs. Elowsky.

SPECIAL MEETING MINUTES – MAY 3, 2011

Clerk Brandt requested to strike the motion on page 1 under new business and replace with the following:

Trustee Mazzara moved, Trustee Worrell seconded to establish the Supervisor as the immediate supervisor of the Fire Chief, and all Department Heads, and that all personnel policies and procedures would apply as determined by the Board in Executive Session and direct the Township Attorney to make the appropriate ordinance amendments and

personnel policy changes as required and add part time employees to the personnel policy regarding leaves of absence.

Trustee Mazzara moved, Trustee Wiltse seconded to amend the special meeting minutes of May 3, 2011 as requested. **Vote unanimously carried.**

Trustee Busick requested to abstain from voting as he was not present during the original motion.

FIRE FIGHTER ASSOCIATION PANCAKE BREAKFAST

Trustee Wiltse moved, Clerk Brandt seconded to allow Milford Firefighters Association to hold a pancake breakfast Sunday June 26, 2011 from 8:00 am to 12:00 pm with the proper insurance documents submitted to the Township Clerk. **Vote unanimously carried.**

BOARD MEMBERS REMARKS

Clerk Brandt stated four sections of fence were installed today at Milford Memorial Cemetery and a sample of fence was installed in front of the Civic Center with a sign regarding donations.

Supervisor Green stated June 2, 2011 is the first concert in the park, June 3, 2011 is the spaghetti dinner at the senior center and June 4, 2011 is the Spring Picnic.

ADJOURNMENT

Clerk Brandt moved, Trustee Wiltse seconded to adjourn the meeting at 9:14 p.m. **Vote unanimously carried.**

Charter Township of Milford,

Holly Brandt, CMC
Clerk