

**MEMBERS PRESENT:** Donald Green, Supervisor; Holly Brandt, Clerk; Cynthia Dagenhardt, Treasurer; Trustees Randal Busick, William Mazzara, Dale Wiltse, Brien Worrell

**ALSO PRESENT:** Jennifer Elowsky, Township Attorney; Larry Waligora, Fire Chief; Aileen Wingblad, Milford Times; Thirty Two Audience Members; Missy McDole, Recording Secretary

Supervisor Green called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

**CALL TO THE PUBLIC (NON-AGENDA ITEMS ONLY)**

Mrs. Kathy Lewis, Indian Garden, Milford, stated she had been a volunteer with the Milford Village Wellhead Committee for 17 years. She had concerns that the Village of Milford wanted to change the Household Hazardous Waste collection to R.R.R.A.S.O.C. (Resource Recovery and Recycling Authority of Southwest Oakland County), which means it will not just be a joint effort with the township but with seven other communities and would allow those residents to utilize our Hazardous Waste Day and increase traffic through Milford. The benefits stated to her by the village council were that there would be a charge of only \$30 per carload from your community, if residents missed our day they would be able to go to the other communities for drop off. She didn't believe these were benefits and would deter residents from properly disposing of hazardous waste. She wanted to know what the township intended to do about this and could they possibly join efforts with Highland Township and their Hazardous Waste Day if this occurs. Supervisor Green stated he would speak with the village on this matter.

Mr. Ric Mueller, Old Milford Farms, Milford, wanted to know if the board had received the information from the ambulance companies that was requested regarding ALS service. The board informed Mr. Mueller that this matter would be discussed in the future.

Mrs. Suzanne Grebe representing Huron Valley Schools H.O.T. robotics team requested the use of the recreation trail for their annual Stay Dry Tri fundraiser. Supervisor Green stated that she needed to start with the Parks & Rec as they are the recommending body for such event. Clerk Brandt stated she would need to fill out the permit off the website and submit it to Milford Township Parks & Recreation Committee.

**CONSENT AGENDA**

APPROVAL OF MINUTES, MARCH 16, 2011 (REGULAR)  
APPROVAL OF BILLS: (REGULAR & BOND): GENERAL, \$133,494.97; FIRE DEPARTMENT, \$55,199.86; SENIOR CENTER, \$9,941.06; SEMIS, \$2,651.76;  
REQUEST, PARTICIPATION IN OAKLAND COUNTY PARKS 2011 DAY CAMP PROGRAM & AUTHORIZE SUPERVISOR TO SIGN CONTRACT, NOT TO EXCEED \$350.00 – PARKS AND RECREATION COMMISSION  
SMART ZERO TOLERANCE POLICY

**REGULAR BOARD MEETING  
CHARTER TOWNSHIP OF MILFORD**

**APRIL 20, 2011  
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2011 MECHANICAL SERVICES AGREEMENT – LINC SERVICES  
FIREFIGHTER'S ASSOCIATION ANNUAL PANCAKE BREAKFAST, MAY 15, 2011  
PROCLAMATION, APRIL – FAIR HOUSING MONTH – OAKLAND COUNTY  
EXECUTIVE PATTERSON  
PROCLAMATION, MAY – MENTAL HEALTH MONTH – OAKLAND COUNTY  
COMMUNITY HEALTH AUTHORITY  
INTRODUCTION, ORDINANCE 202, FIREARMS DISCHARGE – KENSINGTON  
METROPARK  
ADOPTION, ORDINANCE 201, SEWER & WATER METERING & BILLING  
PRACTICES

Trustee Wiltse moved, Trustee Busick seconded to approve the consent agenda as presented. Roll Call Vote: **Yes** – Wiltse, Busick, Mazzara, Worrell, Brandt, Dagenhardt, Green. **Vote unanimously carried.**

**SUPERVISOR'S REPORT**

Supervisor Green reported on the Strategic Planning meeting that was held with the Road Commission for Oakland County.

Supervisor Green requested to add the following items to the agenda under new business:

- Senior Center Newsletter Mailing
- Parks & Recreation Concert T-Shirts
- Cemetery Flags
- Police Department Budget
- Memorial Day Parade
- Request to go into executive session for pending litigation

Trustee Mazzara requested to add the following items to the agenda:

- Parks & Recreation Picnic
- Parks & Recreation Skate Park Millage

Trustee Busick moved, Trustee Wiltse seconded to amend the agenda as requested.  
**Vote unanimously carried.**

**PLANNING COMMISSION REPORT – MARCH 31, 2011**

Trustee Mazzara reported on the meeting of March 31, 2011.

**ZONING BOARD OF APPEALS REPORT**

There was no meeting to report.

**FIRE DEPARTMENT REPORT**

Chief Waligora reported on the following:

- Runs for March 2011: 99, ytd: 269. March 2010: 67, ytd: 207.
- Request appointments of Captain Moore to be promoted to Assistant Chief and Firefighter Scott Roselle to be promoted to Captain.
- Firefighters Jones and LaBelle have received their State EMT license.
- The department replaced broken weight systems for the fitness room for \$1,000.

The landscaper was contacted about the dying arborvitae at station 1, he will be replacing them.

Station 2 lighting exchange started April 15<sup>th</sup>.

Request permission to enter into contract with Parastar for EMS billing when transporting a patient.

Milford Firefighters participated in the downtown cleanup on Saturday April 16<sup>th</sup>.

The Pancake Breakfast will be held on Sunday May 15<sup>th</sup> from 8:00a.m. – 12:00p.m.

Treasurer Dagenhardt moved, Trustee Wiltse seconded to approve the request from the fire chief to appoint Tom Moore to Assistant Chief and Scott Roselle to Captain. Vote unanimously carried.

The board discussed entering into a contract with Parastar for EMS billing. Trustees Wiltse and Mazzara requested to see the contract before a decision was made. Trustee Mazzara requested a more detailed monthly report from the Fire Chief.

#### 2010 ANNUAL FIRE DEPARTMENT REPORT

Fire Chief Waligora gave the 2010 annual fire department report.

#### **UNFINISHED BUSINESS**

There was no unfinished business.

#### **NEW BUSINESS**

##### 2010 ANNUAL AUDIT PRESENTATION – PLANTE & MORAN

Mr. Les Pulver and Mr. Jim Zorbas of Plant & Moran presented the 2010 audit report. Mr. Pulver stated the township received an unqualified designation, which is the highest form of assurance an audit can receive. Mr. Pulver presented the board with additional documents for review and was open for questions. The board discussed the audit presentation, taxable values and shared revenues.

Clerk Brandt moved, Treasurer Dagenhardt seconded to receive and file the 2010 annual audit report presented by Plant & Moran. Vote unanimously carried.

#### REQUEST, SPONSORSHIP FUNDS, INDEPENDENCE DAY PARADE – MILFORD HISTORICAL SOCIETY

Supervisor Green stated the Milford Historical Society requested a donation from the township for the Independence Day Parade.

Trustee Worrell moved, Trustee Wiltse seconded to approve the expenditure of \$1,000 to the Milford Historical Society for the Independence Day Parade. Roll Call Vote: Yes – Worrell, Wiltse, Mazzara, Brandt, Dagenhardt, Busick, Green. Vote unanimously carried.

#### REQUEST, SPONSORSHIP FUNDS, MILFORD MEMORIES FESTIVAL – HURON VALLEY CHAMBER OF COMMERCE

Supervisor Green stated the township has been a participating member since it began and the request if for a \$1,500 sponsorship fee. We would need a letter in return stating what the funds were used for.

Trustee Busick moved, Treasurer Dagenhardt seconded to authorize \$1,500 sponsorship fees for Milford Memories Festival. Roll Call Vote: **Yes** – Busick, Dagenhardt, Wiltse, Mazzara, Worrell, Brandt, Green. **Vote unanimously carried.**

#### RESIDENTIAL REFUSE COLLECTION PROPOSAL – RICHFIELD EQUITIES

Richfield Equities contacted the township regarding renewing the contract one year early. The board compared the current contract with the new proposed contract. Treasurer Dagenhardt stated concerns about renewing early and not going through the competitive bid process in 2012 when the current contract is up. Trustee Wiltse stated there was time before the current contract is up to create a Request For Proposal (RFP) for this matter or alter the current one accordingly. Trustee Mazzara stated best practice would be to remain competitive in bidding and do an RFP when appropriate for our contract termination date.

Mr. Jim Kovach Village Council member stated he had information on waste hauling for the village. He stated the village waste contract expires at the same time as the township.

Treasurer Dagenhardt suggested a possibility of partnering with the village in competitive bidding for refuse collection.

The decision of the board was to go through the bidding process for residential refuse collection and not to renew the current contract early.

**No action taken.**

#### ALLOCATION OF 2011 TRI-PARTY ROAD IMPROVEMENT FUNDS – MILFORD/DAWSON ROADS INTERSECTION

Supervisor Green requested the tri-party road improvement funds be used on Milford and Dawson roads intersection project.

Treasurer Dagenhardt moved, Trustee Wiltse seconded to allocate \$40,208 from the tri-party road improvement funds to the Milford and Dawson Roads intersection project. **Vote unanimously carried.**

#### MILFORD/DAWSON ROADS INTERSECTION IMPROVEMENT ESTIMATE, \$772,437

Supervisor Green stated Hubbell, Roth and Clark submitted an estimate for the Milford and Dawson Roads intersection improvement project. He stated that the proposal was 20-30% higher than anticipated to cover possible unexpected costs and was submitted to give the township a guideline when going out for bid on the project.

Treasurer Dagenhardt moved, Clerk Brandt seconded to allow Hubbell, Roth and Clark to go out for bids for the Milford and Dawson Roads intersection improvement project. **Vote unanimously carried.**

#### REQUEST, PURCHASE MILL POINTE TAX SALE PROPERTIES – GRANT MENDELJIAN

Mr. Grant Mendeljian, Olivia Dr, Milford Pointe Subdivision, stated there are lots in his subdivision that are in foreclosure as of March 31, 2011. He stated the State of Michigan had first right of refusal, Milford Township then has the option to purchase before going to public auction. Mr. Mendeljian requested the Township consider purchasing the parcel. He agreed to place funds for the purchase price in an escrow account if required to satisfy any financial concerns.

In addition but to be considered a separate transaction, the Homeowners Association would like to purchase the septic field parcel in the same manner. He is unaware of the current financial situation of the association but would like this to be considered as well as the above mentioned property. He stated it would be in the best interest of the Homeowners Association to have complete control and ownership of this parcel. Once acquired, the parcel could be considered a common element as to properly disperse taxes to all property owners.

Trustee Worrell moved, Trustee Mazzara seconded to endorse the concept of purchasing the property presented by Mr. Grant Mendeljian with any and all cost to the township being recovered. **Vote unanimously carried.**

Supervisor Green stated he would contact Mr. Mendeljian's attorney on this matter.

**SENIOR CENTER COPIER BIDS**

Clerk Brandt stated there were five bids sent out and two were received.

Trustee Worrell moved, Trustee Wiltse seconded to approve the purchase of WC3210 with stand in the amount of \$460.00 from the Digital Document Store. Roll Call Vote: **Yes** – Worrell, Wiltse, Mazzara, Brandt, Dagenhardt, Busick, Green. **Vote unanimously carried.**

**2011 INDEPENDENT CONTRACTOR AGREEMENT, CEMETERY SERVICES – LINDA DAGENHARDT**

Treasurer Dagenhardt moved, Trustee Busick seconded to approve the Independent Contractor Agreement for Cemetery Services as presented with no changes. **Vote unanimously carried.**

**INDEPENDENT CONTRACTOR AGREEMENT, PLUMBING/MECHANICAL SERVICES – BERNARD BOYLE**

Supervisor Green stated Mr. Boyle had questions prior to agreeing to the contract.

**No action taken.**

**INDEPENDENT CONTRACTOR AGREEMENT, ELECTRICAL SERVICES – ALTON KEE**

Supervisor Green stated Mr. Kee had questions prior to agreeing to the contract.

**No action taken.**

**REVISED CEMETERY RULES – MILFORD MEMORIAL CEMETERY**

Clerk Brandt stated she met with Mike Willenberg, Huron Cemetery Maintenance and residents regarding revising the rules related to the time frame allowed for grave

decorations and types of ornamentation. The Milford Cemetery Advisory Committee recommended approval of the changes at the meeting on April 11, 2011.

Treasurer Dagenhardt moved, Clerk Brandt seconded to delete items 2 and 3 from the current rules for Milford Memorial Cemetery and replace with the revised rule 2 for Milford Memorial Cemetery that designates April 15 through October 31 for grave decorations. **Vote unanimously carried.**

Supervisor Green stated there are currently no ordinances enforcing the rules and the ordinance should be amended to include them.

#### LEGAL SERVICES RATE CHANGE AGREEMENT – GEKPS

Supervisor Green stated Groth Elowsky Kelley Pawlak & Seglund charge \$95.00 per hour for legal services, and the rate has not increased in the past 7 years. The new rate for legal services would be \$105.00 per hour.

Trustees Worrell and Mazzara stated concerns regarding the increase during such poor economic times.

Trustee Busick stated they have had only one increase in 17 years.

Clerk Brandt stated there have been situations where legal services used will benefit the township and eliminate unnecessary hours in the future.

Mrs. Elowsky stated there has been an increase of self help from the township, which resulted in a decrease of hours.

Treasurer Dagenhardt moved, Trustee Busick seconded to approve the increase for attorney fees from \$95.00 an hour to \$105.00 an hour. Roll Call Vote: **Yes** – Dagenhardt, Busick, Wiltse, Brandt, Green. **No** – Mazzara, Worrell. **Vote carried.**

#### SENIOR CENTER NEWSLETTER

Supervisor Green stated the newsletter mailing is over budget. He stated that out of 650 newsletters mailed, 325 were mailed to non-residents. He said non-residents that would like it mailed would pay an annual fee of \$6.00 to cover printing and postage. Supervisor Green stated that funds need to be transferred from the senior center donation account to cover the expenses for the next newsletter.

Trustee Worrell moved, Trustee Wiltse seconded to approve the transfer of funds from the senior center donation account to cover the expenses for the newsletter. Roll Call Vote: **Yes** – Worrell, Wiltse, Mazzara, Brandt, Dagenhardt, Busick, Green. **Vote unanimously carried.**

#### PARKS AND RECREATION T-SHIRTS

Trustee Mazzara stated the Concerts Committee wanted to sell t-shirts during the concerts to raise money. The funds that are collected will be deposited into the concerts donation account for future concerts. The Parks and Recreation Commission recommended for the township board to approve \$600 for purchase of t-shirts.

Trustee Mazzara moved, Clerk Brandt seconded to approve funds in the amount of \$600 for the purchase of concert t-shirts and all sale profits be deposited into the concert

donation account. Roll Call Vote: **Yes** – Mazzara, Brandt, Dagenhardt, Busick, Wiltse, Worrell, Green. **Vote unanimously carried.**

#### CEMETERY FLAGS

Supervisor Green stated The Fourth Degree Knights of Columbus informed him there are not enough flags for the cemeteries and would need more by Memorial Day to be placed at veterans graves. The Fourth Degree Knights of Columbus will be donating \$1,000 toward the purchase of new flags.

Treasurer Dagenhardt moved, Trustee Mazzara seconded to authorize Supervisor Green to order flags for the veterans graves at the cemeteries in an amount not to exceed \$1,500. Roll Call Vote: **Yes** – Dagenhardt, Mazzara, Worrell, Brandt, Busick, Wiltse, Green. **Vote unanimously carried.**

#### 2011-2012 POLICE BUDGET

Clerk Brandt moved, Treasurer Dagenhardt seconded to approve the police budget as presented. **Vote unanimously carried.**

#### MEMORIAL DAY PARADE EXPENSE

Clerk Brandt moved, Treasurer Dagenhardt seconded to approve the expenditure of \$1,000 for the Memorial Day Parade. Roll Call Vote: **Yes** – Brandt, Dagenhardt, Busick, Wiltse, Mazzara, Worrell, Green. **Vote unanimously carried.**

#### PARKS AND RECREATION PICNIC

Treasurer Dagenhardt moved, Trustee Wiltse seconded to approve an amount not to exceed \$2,000 for the June 4<sup>th</sup> picnic and movie in Central Park. Roll Call Vote: **Yes** – Dagenhardt, Wiltse, Mazzara, Worrell, Brandt, Busick, Green. **Vote unanimously carried.**

#### SKATE PARK MILLAGE

Trustee Mazzara stated the Parks & Recreation Commission made recommendation to the Township Board to allow the township attorney to work with the Parks and Recreation Commission and Friends of Milford Skate Park to develop the terminology for a millage in support of the skate park.

Friends of Milford Skate Park will be responsible for determining the amount of the millage and the general concept of the proposal, the township attorney will then develop the ballot language based on that information.

Trustee Mazzara moved, Treasurer Dagenhardt seconded to allow Parks and Recreation, Friends of Milford Skate Park and the township attorney to develop ballot language for a millage proposal in support of the skate park. **Vote unanimously carried.**

#### **EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION – PRIVILEGED ATTORNEY/CLEINT INFORMATION**

Treasurer Dagenhardt moved, Trustee Worrell seconded to go into executive session at 9:52 p.m. Vote unanimously carried.

**RESUME REGULAR MEETING**

Treasurer Dagenhardt moved, Trustee Busick seconded to resume the Regular Meeting at 10:45 p.m. Vote unanimously carried.

Treasurer Dagenhardt moved, Trustee Busick to direct the Township Attorney to proceed as discussed in Executive Session. Vote unanimously carried.

**BOARD MEMBER'S REMARKS**

There were no remarks.

**ADJOURNMENT**

Supervisor Green adjourned the meeting at 10:50 p.m.

Charter Township of Milford,

Holly Brandt, CMC  
Clerk